



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION

COMMISSION

MEETING MINUTES

October 16, 2023

6:30 PM

In-Person and Virtual Meeting

Members Present: Mary Thompson (Chair), Jack Lynch, Jonathan Burns

Members Absent: None

Staff Present: Amanda Whitmore, Historic Preservation Planner
Beau Lockard, Historic Preservation Planner
Kathy Mitchell, Senior Assistant County
Attorney
Karen James, Administrative Specialist

Ms. Thompson brought the meeting to order at 6:30 PM and declared that a quorum was present. The following are summary minutes:

I) ROLL CALL

II) APPROVAL OF MINUTES – September 14, 2023

The HPC reviewed the Minutes of the September 14, 2023 meeting. Mr. Burns MOVED that the HPC APPROVE the September 14, 2023 Minutes as written. Mr. Lynch SECONDED the MOTION. The MOTION passed 2-0-0-0.

III) PUBLIC HEARING SWEARING IN – Those who were planning to give testimony during the meeting, were sworn in by Ms. Thompson.

IV) NEW BUSINESS

a) *Public Hearing:*

COA #23-08 Linganore Farm Frederick
Applicant is seeking approval to replace the roof over the tenant house, repair the brick on the smokehouse, and rebuild the smokehouse roof. **COMMISSION DECISION (Amanda)**

Staff presentation: Ms. Whitmore

Applicants James and Jennifer Peterson were present.

Roofing colors and masonry were discussed. Mr. Peterson shared some of the property's

history. Members described the application as straight-forward and were satisfied with the staff conditions.

Public Comment: 0

Mr. Burns MOVED to APPROVE with conditions COA #23-08 for the proposed project at 6229 Linganore Road as outlined in the staff report, with conditional approval that the color selection is met as stated in the report, to go along with the Secretary of the Interior's standards number 6 and 9, and that the test for masonry is submitted to staff as well for conditional approval. Mr. Lynch SECONDED the MOTION. The MOTION passed 2-0-0-0.

b) *Public Hearing:*

Staff presentation: Ms. Whitmore

Applicant Steve Shultz was present.

Mr. Lynch asked if the snowbirds would be retained and placed back onto the roof. Mr. Shultz responded that they would be reinstalled. There were no further questions or discussion.

Public Comment: 0

Mr. Lynch MOVED to APPROVE COA #23-09 under the Secretary of the Interior's standards number 6 and 9. Mr. Burns SECONDED the MOTION. The MOTION passed 2-0-0-0.

c) Public Hearing:

DOE #23-03 Buckeyestown UMC Buckeyestown
Applicant is seeking a determination of eligibility for listing to the County Register.
COMMISSION DECISION (Amanda)

Staff presentation: Ms. Whitmore

Applicant Pastor David Fossett was present. Bruce Pannell was also present and spoke about the church property and history. Pastor Fossett talked about the church's roots in the community.

Public Comment: 0

Mr. Burns commented that the church has an amazing history.

Mr. Burns MOVED to RECOMMEND DOE #23-03, Buckeystown United Methodist Church to be determined eligible for designation to the Frederick County Register of Historic Places pursuant to Criterion 6B (1A), 6B (1D), and 6B (2A) as described in Section 1-23-6B of the County Code. Mr. Lynch SECONDED the MOTION. The MOTION passed 2-0-0-0.

d) Rural Historic Preservation Grant Initial Disbursement

The Commission will determine the initial disbursement percentage for grant awardees Linganore Farm, William Downey House, and Basil Harding Farm. **COMMISSION DECISION (Beau)**

Staff presentation: Mr. Lockard

Linganore Farm: Rebuild and replace bricks on smokehouse. Rebuild roof on tenant house. Grant award \$50,000.00. William Downey House: Repoint deteriorated mortar joints and cut out, remove, and replace broken bricks on the south and west elevations of the farmhouse. Grant award \$50,000.00. Basil Harding House: Remove and replace existing metal and shingle roof on house and porches with standing seam metal roofs. Repoint deteriorated mortar joints and replace broken stones on the house. Grant award \$46,800.00. HPC members were presented with differing percentages for initial disbursement. Typically, up to one-third of the project cost is required by contractors to start work. HPC member decided on the standard 1/3 of the grant award.

Mr. Burns MOVED to APPROVE 1/3 or 33% of the grants awarded to the awardees for the initial disbursements. Mr. Lynch SECONDED the MOTION. The MOTION passed 2-0-0-0.

V) ADMINISTRATIVE BUSINESS

a) Administrative Updates for September **INFORMATION (Beau)**

Staff presentation: Mr. Lockard

The William Downey House administrative Certificate of Appropriateness application was filed on September 15, 2023, and accepted as complete on September 18, 2023, to repoint the mortar on the south and west elevation of the house using mortar will match the existing mortar in size, texture, color, and finish. The bullnose brick to be replaced will match the existing bullnose bricks in size, shape, and color. Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, is minimal in nature, and will not affect historic, archeological, or architectural significance. Staff approved the William Downey House application on September 18, 2023 (A-COA #23-14).

The Basil Harding House administrative Certificate of Appropriateness application was filed on September 8, 2023, and deemed complete on September 11, 2023, to rebuild the two front chimneys using the same brick and lime mortar that will match the existing in color, texture, finish, and size and repair or replace the wooden trim and soffit under the roof eaves and gable ends prior to replacing the roof. Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, is minimal in nature, and will not affect historic, archeological, or architectural significance. Staff approved the Basil Harding House application on September 18, 2023 (A-COA #23-15).

b) Review Updated County Register Nomination Form and Certificate of Appropriateness Application. Tabled from September **COMMISSION DISCUSSION (Amanda)**

Staff presentation: Ms. Whitmore

Current forms and updated forms were presented. Staff recommended renaming the Certificate of Appropriateness Application to Certificate of Approval Application. Forms

currently being used had not been updated in quite some time. The new forms request more specific information of the applicant. HPC members reviewed the changes and were pleased. Staff will begin using the updated forms.

VI) ADJOURN

Mr. Lynch announced that Oktoberfest at Schifferstadt will be held October 21 and 22.

Meeting adjourned at 7:19 p.m.

Upcoming Meetings: Nov. 1, Dec. 6, Jan. 3

Approved