

FREDERICK COUNTY EMPLOYEES RETIREMENT PLAN
FREDERICK COUNTY UNIFORMED EMPLOYEES RETIREMENT PLAN

JOINT MEETING OF THE RETIREMENT PLAN COMMITTEES

MEETING MINUTES

May 9, 2023

A joint meeting of the Retirement Plan Committees for the Frederick County Employees Retirement Plan (the “Employees Plan”) and the Frederick County Uniformed Employees Retirement Plan (the “Uniformed Employees Plan”) (jointly, the “Committees” and the “Plans”) was held on Tuesday, May 9, 2023, at 1:00 p.m. in the Winchester Room at Winchester Hall. Present in person were the following members of the Joint Retirement Committees:

1. Human Resources Acting Director: Shannon D. Powell
2. Finance Director: Erin White
3. Retiree Representative: Michael Gastley
4. Member at Large: Daniel Lewis
5. Member at Large: Michael Mills
6. IAFF Representative: John Neary

Committee Member(s) absent from the meeting:

7. Retiree Representative: Douglas Browning
8. FOP 102 (Law Enforcement) Representative: Jeff Hyatt
9. FOP 102A (Corrections) Representative: Michael Bird

Also present at the invitation of the Committee were: Patrick Wing with Marquette Associates (“Marquette”), Mary Claire Chesshire with Whiteford, Taylor & Preston, and Jordan McClane with Bolton, virtually via Microsoft Teams. Additionally, Robert Goff, and Shanna Gibbons with Frederick County Government, in person; and Lori Depies and John Peterson with Frederick County Government, and two guests virtually via Microsoft Teams. Shannon Powell was Chair and Shanna Gibbons was the Recording Secretary.

The Chair opened the meeting. The Meeting Minutes from the April 11, 2023, meeting was reviewed and approved as is. Upon a motion duly made by Michael Mills and seconded by Michael Gastley, there being no opposition this motion was unanimously passed.

The Closed Meeting Minutes from the April 11, 2023, meeting was reviewed and approved as is. Upon a motion duly made by Erin White and seconded by Michael Mills, there being no opposition this motion was unanimously passed.

Patrick Wing with Marquette presented the *Frederick County, Maryland – Employee's Retirement Plan Trust | Quarterly Performance Report dated March 31, 2023*. As of March 31, 2023, the value of the Plan's assets was \$861.5 million. The Plan's investment had a net investment change of \$45.9 million and a quarterly return was 5.6% (net) versus the policy index of 5.0%. The Plan's FYTD return was 7.8% (net) versus the policy index of 6.6%. Positive attributions for the quarter were primarily from: outperformance by most active equity managers and the Non-U.S. Equity structure. Negative attribution for the quarter from: fixed income structure.

Mr. Wing then presented the first *Frederick County, Maryland – Defined Benefit DROP Plan | Quarterly Performance Report dated March 31, 2023*. As of March 31, 2023, the value of the Plan's assets was \$810K. Target Date Funds as of March 31, 2023: 29.9% of Plan assets. Active Equity Manager performance: most active equity managers outperformed their respective benchmarks. Active Fixed Income Manager performance: Dodge & Cox beat its benchmark. Target Date Funds: performance was mixed as funds closer to the Target Retirement Date underperformed, while the funds further away from the target retirement date largely outperformed; and longer-term results are strong across the series.

Mr. Wing went on to review the *Frederick County – Pension | Asset Value Update dated May 5, 2023*, with the Committee. As of May 5, 2023, the value of the Plan's assets was \$860,801,732. The following rebalance recommendation was made: reallocate \$2.5 million from Cash & Equivalents (Wilm. U.S. Gov't MM Fund (Uniformed)) to Cash & Equivalents (Wilm. U.S. Gov't MM Fund (Non-Uniformed)).

MOTION: The Committee agreed to the rebalance recommended by Marquette. Upon a motion duly made by John Neary and seconded by Michael Mills, this motion was unanimously passed.

The next meeting will discuss Fixed Income and the Loomis Guidelines.

The Chair provided the opportunity for public comment. There was none.

The next Committee meeting will be in-person at Winchester Hall (12 E Church St, Frederick, MD 21701) with a virtual call-in option on Tuesday, June 13, 2023, at 1:00pm.

There being no further business, a motion was made to end the meeting by Michael Mills and seconded by John Neary, there being no opposition this motion was unanimously passed, and the meeting adjourned at 1:52pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Shanna Gibbons", with a stylized, flowing script.

Shanna Gibbons
Recording Secretary