



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



Updated 9/7/2023

FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

AGENDA

September 14, 2023

6:30 PM

CALL TO ORDER

I) ROLL CALL

II) APPROVAL OF MINUTES – September 6, 2023

III) PUBLIC HEARING SWEARING IN – **ITEM ADDED**

IV) OLD BUSINESS

- a) *Public Hearing:*
COA #23-03

[Crown Rose Estate](#)

Jefferson

Applicant is seeking retroactive approval for the construction of a stoop and installation of additional paving. Application was continued for additional information.

COMMISSION DECISION (*Amanda*)

V) NEW BUSINESS

- a) *Public Hearing:*
COA #23-06

[Reed-Stitely House](#)

Thurmont

Applicant is seeking approval to restore historic window sashes, install storm windows, and install standing seam roof over historic porch. **COMMISSION DECISION** (*Beau*)

- b) *Public Hearing:*

Emmitsburg Historic District (F-6-102)

[National Register Expansion](#)

Emmitsburg

Multiple properties are being considered for inclusion into the existing National Register of Historic Places boundary for Emmitsburg. Previous documentation incorrectly identified two properties as non-contributing. **COMMISSION DECISION** (*Amanda*)

- c) Rural Historic Preservation Grant Initial Disbursement

The Commission will determine the initial disbursement percentage for grant awardee Reed-Stitely House. **COMMISSION DECISION** (*Beau*)

- d) Introduce [Proposed Changes to the Historic Preservation Ordinance](#). **COMMISSION DISCUSSION** (*Amanda*)

VI) ADJOURN INTO CLOSED SESSION - **ITEM ADDED**

- a) Closed Session under Maryland Code, General Provisions Article, § 3-305 (b) (1):

To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Topic – To discuss historic preservation commission candidate.

VII) RECONVENE OPEN SESSION

VIII) ADMINISTRATIVE BUSINESS

- a) Decision for potential candidate to the HPC **COMMISSION DECISION** (*Beau*) – **ITEM ADDED**
- b) [Administrative Updates for August](#) **INFORMATION** (*Beau*)
- c) Move October Meeting Date **COMMISSION DISCUSSION** (*Amanda*)

IX) ADJOURN

Upcoming Meetings: Oct 4
Nov 1
Dec 6