



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

MEETING MINUTES

June 7, 2023

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Mary Thompson (Vice-Chair), Jack Lynch, Jonathan Burns.

Members Absent: None

Staff Present: Amanda Whitmore, Historic Preservation Planner
Beau Lockard, Historic Preservation Planner
Kathy Mitchell, Senior Assistant County Attorney
Karen James, Administrative Specialist

Mr. Baker brought the meeting to order at 7:00 PM and declared that a quorum was present. The following are summary minutes:

I) ROLL CALL

II) APPROVAL OF MINUTES – May 3, 2023

The HPC reviewed the Minutes of the May 3, 2023 meeting. Mr. Burns MOVED that the HPC APPROVE the May 3, 2023 Minutes as written. Mr. Lynch SECONDED the MOTION. The MOTION passed 3-0-0-0.

III) NEW BUSINESS

a) Annual Election of Chair and Vice Chair

Elected positions are effective July 1 - June 30. Currently: Gary D. Baker (Chair) and Mary Thompson (Vice-Chair) **COMMISSION DECISION**

Following discussion by HPC members, Mr. Burns MOVED Ms. Thompson serve as HPC Chair. Mr. Lynch SECONDED the MOTION. Ms. Thompson was elected to serve as Chair with a vote of 3-0-0-0. Mr. Lynch MOVED Mr. Baker serve as Vice-Chair. Mr. Burns SECONDED the MOTION. Mr. Baker was elected to serve as Vice-

Chair with a vote of 3-0-0-0.

b) Workshop:

CR# 21-03
Frederick

Samuel Fleming House

Applicant is seeking recommendations and advice on a conceptual landscape plan and addition. **COMMISSION DISCUSSION**

Staff Presentation by Mr. Lockard

Applicant Eric Gleysteen was present.

Following the presentation there was much discussion. Some HPC members questioned the proposed fencing. Applicant suggested additional landscaping such as ornamental grasses. Mr. Baker felt the fencing was overwhelming in some areas and said the Commission needs to see the suggested additional landscaping on paper. Members continued to offer their thoughts. Discussion moved on to retaining walls with Mr. Baker asking for drawings; and pillars with Ms. Thompson wanting drawings. The location of the petanque court was discussed with the point being made that there was too much too close together. Mr. Baker said the HPC needs drawings of what is being proposed and that written context can be interpreted differently. The driveway was discussed with some HPC members describing it as out of proportion based on other historic sites in Frederick County. However, some HPC members mentioned the roundabout design was historically appropriate. Additional discussion led to the suggestion that this agenda item be continued to a future meeting. The applicant agreed to return to a future meeting.

c) Public Hearing:

CR# 23-02
Frederick

Samuel Fleming House

Applicant is seeking a new fence line on property. **COMMISSION DECISION**

Staff Presentation by Mr. Lockard

Applicant Eric Gleysteen was present.

Ms. Thompson briefly took over the meeting while Mr. Baker addressed technical issues.

Following the presentation there was discussion with Mr. Gleysteen who asked for clarification of HPC member comments and alternatives. Clarification was provided including providing a map showing just the proposed fence with the existing fences. Ms. Thompson thanked Mr. Gleysteen for his patience.

Public Comment: None

Mr. Lynch suggested the matter be continued for additional information. Ms. Mitchell's opinion was to vote to continue if the members were not ready to accept or reject because it is on the agenda.

Following additional discussion Mr. Lynch MOVED to CONTINUE CR# 23-02. Mr. Burns SECONDED the MOTION. The MOTION passed 3-0-0-0.

d) *Public Hearing:*

Hayland (F-6-161)
Emmitsburg

National Register Nomination

Property is being considered for the National Register of Historic Places.

COMMISSION DECISION

Staff Presentation by Ms. Whitmore

Applicant Edgar Hatter was present.

Mr. Hatter spoke about the property and gave a brief history. Topics discussed included windows and prior restoration efforts.

Public Comment: None

Mr. Lynch MOVED The Historic Preservation Commission RECOMMEND the nomination of F-6-161 Hayland to the County Executive as eligible for the National Register. Mr. Burns SECONDED the MOTION. The MOTION passed 3-0-0-0.

e) *Public Hearing*

Appalachian Trail Maryland Segment

National Register Nomination

Multiple properties are being considered for the National Register of Historic Place.

COMMISSION DECISION

Staff Presentation by Mr. Lockard

Public Comment: None

There was a brief discussion of private property and public land. Mr. Lockard confirmed that there are no sections of this segment on private property.

Ms. Thompson MOVED The Historic Preservation Commission RECOMMEND the nomination of the Appalachian National Scenic Trail, Maryland Segment to the County Executive as eligible for the National Register based on Criterion A. Mr. Burns SECONDED the MOTION. The MOTION passed 3-0-0-0.

IV) ADMINISTRATIVE BUSINESS

a) Recommendation to reappoint Gary Baker and Mary Thompson to the Commission.

COMMISSION DECISION

Ms. Whitmore explained the process to reappoint. Mr. Burns MOVED to REAPPOINT Mr. Baker and Ms. Thompson to the Commission. Mr. Lynch SECONDED the MOTION. The MOTION passed 3-0-0-0.

b) Administrative approval updates for May INFORMATION

Staff Presentation by Ms. Whitmore

Staff reviewed and approved two administrative Certificate of Appropriateness applications, including Samuel Fleming House (CR#21-03) and Crown Rose (CR#16-01).

The Samuel Fleming House administrative Certificate of Appropriateness application was filed and accepted as complete on May 16, 2023 for the installation of a HVAC unit behind the non-contributing garage. Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation and is minimal in nature and will not affect historic, archeological, or architectural significance. Staff approved the Samuel Fleming application on May 18, 2023 (A-COA #23-05).

The Crown Rose administrative Certificate of Appropriateness application was filed on May 10, 2023 and accepted as complete on May 18 for the replacement of the asphalt shingles over the main house with replacement asphalt shingles. Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation and is minimal in nature and will not affect historic, archeological, or architectural significance. Staff approved the Crown Rose application on May 23, 2023 (A-COA #23-06).

Prior to adjournment Mr. Baker asked if there were any upcoming training opportunities. Ms. Whitmore announced a NACP webinar was recently scheduled and will forward the information to Commission members.

Mr. Lynch announced the upcoming Frederick County Barn Tours. This fall the Archaeological Society of Maryland will hold its annual meeting in Frederick. Ms. Whitmore shared information on the upcoming Frederick County 275th Anniversary Jubilee at Utica Park.

Mr. Lynch attended the recent premier at the Weinberg Center of the Smithsonian Channel's "America's Hidden Stories: Forged in Slavery" and gave a brief report.

V) ADJOURN: 9:40 p.m.

2023 Meeting Schedule: July 5
All meetings held at 7 p.m. Aug. 2
virtually unless otherwise Sept. 6
advertised Oct. 4
Nov. 1
Dec. 6