



## HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



### FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION MEETING MINUTES

May 3, 2023  
7:30 PM  
Virtual Meeting

Members Present: Gary Baker (Chair), Mary Thompson (Vice-Chair), Jack Lynch, Jonathan Burns.

Members Absent: None

Staff Present: Amanda Whitmore, Historic Preservation Planner  
Beau Lockard, Historic Preservation Planner  
Karen James, Administrative Specialist

Mr. Baker brought the meeting to order at 7:38 PM and declared that a quorum was present. The following are summary minutes:

#### I) ROLL CALL

#### II) APPROVAL OF MINUTES – March 1, 2023

The HPC reviewed the Minutes of the March 1, 2023 meeting. Mr. Burns MOVED that the HPC APPROVE the March 1, 2023 Minutes as written. Ms. Thompson SECONDED the MOTION. The MOTION passed 3-0-0-0.

#### III) NEW BUSINESS

a) *Public Hearing:*  
CR #20-03 Fountain Rock Lime Kilns and Quarry Walkersville

Applicant is seeking to designate the property to the County Register of Historic Places  
**COMMISSION DECISION**

Staff Presentation by Mr. Lockard

Kari Saavedra, representing Frederick County Parks and Recreation, spoke on behalf of the applicant, Frederick County Government.

Following the presentation, Mr. Baker asked to confirm which buildings were being designated in the application. Mr. Lockard responded that at this time the only thing being designated is the lime kilns, the ruins of the gravel sorting facility, the quarry and dynamite shack. In the future there may be expansion to add the tenement buildings and other

structures. There was much discussion about the dynamite shack. Ms. Saavedra provided additional comment.

Public Comment: None

Ms. Thompson MOVED that the Fountain Rock Lime Kilns and Quarry CR #20-03 be approved to the Frederick County Register of Historic Places pursuant to Criteria 6B(1A) and 6B(1D) as described in Section 1-23-6B of the County Code. Mr. Burns SECONDED the MOTION. The MOTION passed 3-0-0-0.

**b) FY24 Rural Historic Preservation Grant Application Rankings **COMMISSION DECISION****

Staff Presentation by Ms. Whitmore

Background was provided on the Grant Program, including its history. Virtual workshops were held for potential applicants and 10 eligible applications were received. The Grant Review Subcommittee reviewed and ranked the applications, which considered factors such as historical and cultural significance of the resource, urgency of the project, retention of historically significant materials provisions for long-term resource preservation, etc. Ms. Whitmore then shared a summary of applications and their ranking.

Public Comment: None

Mr. Burns MOVED to approve the rankings of the Grant Review Subcommittee for FY24 Rural Historic Preservation grant applications. Mr. Lynch SECONDED the MOTION. The MOTION passed 3-0-0-0.

Ms. Whitmore then explained the next steps of the process.

**IV) ADMINISTRATIVE BUSINESS**

**a) Administrative approval updates for March **COMMISSION INFORMATION****

Staff Presentation by Mr. Lockard

Staff reviewed and approved two administrative Certificate of Appropriateness applications, including Rocky Springs Chapel and Schoolhouse (CR#21-01) and the Hamilton Shafer Farm (CR#21-07).

Rocky Springs Chapel and Schoolhouse's administrative Certificate of Appropriateness application was filed on March 24 and accepted as complete on March 27 for the selection of brick replacements for the schoolhouse. Hamilton Shafer Farm's administrative Certificate of Appropriateness application was filed and accepted as complete on February 28 for the in-kind replacement of the deteriorated wooden porch joists and decking.

Staff found that the proposed work will not destroy historic materials that characterize the properties and are keeping with the Secretary of Interior Standards of Rehabilitation and is minimal in nature and will not affect the historic, archeological or architectural significance. The Rocky Springs application was approved on March 27, the Hamilton Shaffer Farm application was approved on March 6.

**b) NAPC CAMP Trainings Recap (*Group Discussion*)**

HPC members and County staff discussed their participation in two recent training sessions. They shared what they enjoyed and what they learned. Ms. Whitmore shared some changes that will be made in staff reports. All felt the trainings were informative and appreciated the opportunity.

V) **ADJOURN:** 8:22 p.m.

**2023 Meeting Schedule:** June 7  
*All meetings held at 7 p.m.  
virtually unless otherwise  
advertised* July 5  
Aug. 2  
Sept. 6  
Oct. 4  
Nov. 1  
Dec. 6

Approved