



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: February 13, 2023 1900 hours

Location: Winchester Hall
3rd Floor Meeting Room
12 E. Church Street, Frederick, MD 21701

Attendance:	Battalion 1 (Todd Johnson)	Absent
	Battalion 2 (David Fox).....	Present
	Battalion 3 (Nelson Smith).....	Present
	Battalion 4 (Micky Fyock)	Absent
	Battalion 5 (Mike Duble)	Present
	Career Rep (George Lane).....	Present (phone)
	Career Rep (Anthony Gramiccioni)	Absent
	Citizen Rep (Mark Kirchman).....	Present
	Citizen Rep (Gunnar Pedersen)	Present (phone)

Nonvoting Reps:	Frederick County Executive (Jessica Fitzwater)	Absent
	Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Absent
	Fire & Rescue Services (Chief Tom Coe)	Present
	Volunteer Fire & Rescue Assoc. (President James May).....	Present
	Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick).....	Present
	Local #3666 (President Stephen Jones).....	Present (phone)

Guests: None

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I. CALL TO ORDER:

Chief Tom Coe called the meeting to order at 7:00 p.m.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Todd Johnson, Battalion 1 Representative
2. Micky Fyock, Battalion 5 Representative
3. Anthony Gramiccioni, Career Representative
4. Jessica Fitzwater, County Executive
5. Dr. Jeffrey L. Fillmore, Jurisdictional Medical Director

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Motion to approve January minutes: Moved by Mark Kirchman
Seconded by Nelson Smith

VOTE: **YES:** 6 **NO:** 0 **ABSTAIN:** 0 **PASSED**

V. BOARD MEMBER COMMENTS:

None.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Ms. Jessica Fitzwater:

As County Executive Fitzwater was absent, no report was given.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

As Dr. Fillmore was absent, no report was given.

C. Fire & Rescue Division Director, Chief Tom Coe

Events

Attended the Thurmont Ambulance Company and Middletown Fire Department Annual Banquets.

DFRS senior staff have been participating in promotional pinning ceremonies recognizing members who have been promoted to Captain, Lieutenant, and Technician.

On January 26th, DFRS, Frederick County Sheriff's Office and members of the public participated in the Red Crosses "Battle of the Badges".

Public Safety Awards

Nominations for the annual Public Safety Awards closed on January 31, 2023.

FY24 Budget

Presentation of budget for FRAB members will be held at March meeting.

Maryland Legislative Session

Senate Bill 0414 Commission to Advance and Strengthen Fire Fighting Within Maryland, is included in the 2023 session.

Training

Recruit Classes 33 & 34 began on January 30th and are slated to graduate on August 11th.

Recruit Class 35 is scheduled to start on April 23rd with a total of 30 recruits and is slated to graduate on November 23, 2023.

Recruit Classes 33, 34 & 35 represent 32 vacancies from the SAFER Grant, 22 FY23 leave impact positions, 3 ARPA Grant funded positions, 2 Mobile Community Health positions, and 12 over hire vacancies.

Paramedic Class 9 students are in the clinical portion of the program.

John R. Webb VFW Post 3285 Awards

Lieutenant Jordan Coe was recognized as their 2023 Firefighter of the Year and Firefighter/Paramedic Charles Hannaby as their 2023 Paramedic of the Year.

D. President, FCVFRA, James May:

President May stated that he did not have anything to report for the February meeting.

E. Local #3666, President, Stephen Jones:

President Jones stated that he did not have anything to report for the February meeting.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Deputy Chief, Shane Darwick:

Operations Committee

Next meeting is Tuesday February 21st; at the PSTF.

Frederick County Fire and Rescue Services Work-Based Learning Internship Update
Eleven students currently in Firefighter 1.

2023 Compliance Training

Training will be in FCG Learn starting around March 1st.

Backgrounds and Fingerprinting New proposed policy

Policy name has been changed to Criminal Records Background Check. Policy will be voted on at Operations Committee meeting on February 21st.

Planning Workgroup

The group continues their discussions on updating and revising the Frederick County Fire and Rescue Service Delivery Plan and developing a list of strategic priorities for the next four years.

Election of Officers

As company election results come in, we are documenting current training records and inputting accurate and timely information into the volunteer database.

B. Other Committees

No report.

IX. DISCUSSION ITEMS

A. Old Business

Update on Patient Movement Device Project

Installation of the new stretcher lift systems began today and is scheduled to be completed by Friday.

In-service training has been conducted for career and volunteer staff.

Question Asked: "What about the years remaining on existing contracts?"

Chief Coe replied: Stryker should credit you back for that contract.

Progress on Ball Road After Action Report

Training continues on the new Structural Firefighting, Incident Command and Accountability policies.

An updated spreadsheet outlining the status of each recommendation was distributed to FRAB members. As of today, 61 of the 137 recommendations have been completed. Thirty-seven recommendations are in progress, leaving 39 recommendations to be completed.

The next phase will involve the Chain of Command policy, Uniform Training Standards for volunteer and career personnel, and Command Officer continuing education.

X. ADJOURNMENT

The meeting adjourned at 7:17 p.m.

APPROVED

Todd Johnson, Chair

APPROVED

Gunnar Pedersen, Co-Chair

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3/13/2023
Date of Approval

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