

FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION MEETING MINUTES

December 7, 2022

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Mary Thompson (Vice-Chair), Jack Lynch, Jonathan Burns.

Members Absent: Alec Davidson

Staff Present: Amanda Whitmore, Historic Preservation Planner
Beau Lockard, Historic Preservation Planner
Karen James, Administrative Specialist

Mr. Baker brought the meeting to order at 7:00 PM and declared that a quorum was present. The following are summary minutes:

I) ROLL CALL

II) APPROVAL OF MINUTES – November 2, 2022

The HPC reviewed the Minutes of the November 2, 2022 meeting. Ms. Thompson MOVED that the HPC APPROVE the November 2, 2022 Minutes as written. Mr. Lynch SECONDED the MOTION. The MOTION passed 2-0-1-1 with Mr. Davidson absent and Mr. Burns abstaining.

III) NEW BUSINESS

a) *Public Hearing:*
CR #22-02 Steiner Wolf Smith Farm Woodsboro

Applicant is seeking to nominate the farmstead to the County Register of Historic Places

Staff Presentation by Mr. Lockard

Public Comment: None

Applicant Stephen Cooper was present at the hearing.

Following the presentation, HPC members discussed the application and asked questions of the applicant. The possibility of the main house being a mail-order Sears house from the early 20th Century was also discussed, along with prior ownership.

Ms. Thompson MOVED the Historic Preservation Commission recommend the Steiner Smith Farmstead be placed on the Frederick County Register of Historic Place pursuant to Criteria 6B(1A), 6B(1D), and 6B(2A) as described in Section 1-23-6B of the County Code. Mr. Lynch SECONDED the MOTION. The MOTION passed 3-0-1-0 with Mr. Davidson absent.

b) *Public Hearing:*

Draft Peace and Plenty Rural Historic District Design Guidelines

Staff Presentation by Ms. Whitmore

Public Comment: None

Ms. Whitmore gave a brief history of the project, along with the many ways that the community may provide public comment on the guidelines through December 23, 2022.

Following the presentation of the guidelines there was discussion and questions, including the term "contemporary use structures."

c) *Peace and Plenty Mapping Revisions*

Two property owners have requested a slight modification to their HPC review areas.

Staff Presentation by Ms. Whitmore

Public Comment: None

Following the presentation and discussion, HPC members were in agreement with the modifications.

Ms. Lynch MOVED to approve the Peace and Plenty mapping revisions on the two properties that have been highlighted in the discussion which do not remove any contributing structures and to work with the existing agricultural uses and easements. Mr. Burns SECONDED the MOTION. The MOTION passed 3-0-1-0 with Mr. Davidson absent.

IV) ADMINISTRATIVE BUSINESS

a) *Administrative approval updates for November*

Staff Presentation: Mr. Lockard

Staff reviewed and approved two administrative Certificates of Appropriateness applications. One for the Rocky Springs Chapel and Schoolhouse and one for the Samuel Fleming house. Per the Frederick County Historic Preservation Commission Rules of Procedure, staff will provide an update on administrative approvals to the Commission at its monthly meeting. The Rocky Springs Chapel and Schoolhouse's administrative COA was filed on October 25 and accepted as complete on October 27 for a mortar test patch. The Samuel Fleming House's administrative COA was filed on November 7 and accepted as complete on November 8 for in-kind replacement of the deteriorated wooden porch ceiling. The staff found that these proposed applications will not destroy the historic material that characterizes the property and are in keeping with

the Secretary of Interior's Standards of Rehabilitation and are minimal in nature and will not affect the historic archeological architectural significance. The staff approved the Rocky Springs application on November 2 and the Samuel Fleming application on November 10. Mr. Baker had questions about the mortar mix for Rocky Springs, leading to additional discussion. He thanked the previous County Council and County Executive Jan Gardner for their support over the past few years and said he looks forward to working with the new County Council members and County Executive, Jessica Fitzwater.

b) Amendment to Rural Historic Preservation Grant Agreement

Staff Presentation: Ms. Whitmore

HPC members had been given the full drafted and revised rural historic preservation grant agreement. This is the agreement that is sent out to awardees when they've been selected for one of the rural historic preservation grants. "#8 Amendments: Changes to the Project Scope or Project Budget are subject to the County's determination that the proposed change is (i) warranted by the circumstances presented by the Grantee, and (ii), in accordance with the Grant Purpose/Scope of Work. No amendments of this Agreement shall be binding upon either party unless such amendment is in writing duly executed by both parties hereto."

V) ANNOUNCEMENTS/REMINDERS

Ms. Whitmore announced that a grant was awarded in the amount of \$35,000 from the Maryland Historical Trust to do a historic context statement for African American history in Frederick County. This is Phase 2 of the Recovery and Identity project.

Upcoming educational opportunities were announced, followed by additional discussion.

VI) ADJOURN: 8:48 p.m.

2023 Meeting Schedule:	Jan. 11
<i>All meetings held at 7 p.m.</i>	Feb. 1
<i>virtually unless otherwise</i>	March 1
<i>advertised</i>	April 5
	May 3
	June 7
	<i>No July Meeting</i>
	Aug. 2
	Sept. 6
	Oct. 4
	Nov. 1
	Dec. 6