



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: August 8, 2022 1900 hours

Location: Winchester Hall
3rd Floor Hearing Room
12 E. Church Street, Frederick, MD 21701

Attendance:	Battalion 1 (Todd Johnson)	Present
	Battalion 2 (David Fox).....	Absent
	Battalion 3 (Nelson Smith).....	Present
	Battalion 4 (Micky Fyock)	Absent
	Battalion 5 (Vacant)	Vacant
	Career Rep (George Lane).....	Absent
	Career Rep (Anthony Gramicci)	Absent
	Citizen Rep (Mark Kirchman).....	Present
	Citizen Rep (Gunnar Pedersen)	Absent

Nonvoting Reps:	Frederick County Executive (Jan H. Gardner).....	Absent
	Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Present
	Fire & Rescue Services (Chief Tom Coe)	Present
	Volunteer Fire & Rescue Assoc. (President James May).....	Present
	Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick).....	Present
	Local #3666 (President Stephen Jones).....	Absent

Guests: None

Frederick County Fire and Rescue Advisory Board Meeting
August 8, 2022

I. CALL TO ORDER:

Chairman Todd Johnson called the meeting to order at 7:01 p.m. It was noted that this will be an informational meeting only due to the lack of a quorum.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. David Fox, Battalion 2 Representative
2. Micky Fyock, Battalion 4 Representative
3. Gunnar Pedersen, Citizen Representative
4. George Lane, Career Firefighter Representative
5. Anthony Gramicci, Career Firefighter Representative
6. Jan Gardner, County Executive
7. Stephen Jones, Local 3666 President

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Since a quorum of FRAB members was not present, the July meeting minutes could not be approved.

V. BOARD MEMBER COMMENTS:

None.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Mrs. Jan Gardner:

As County Executive Gardner was absent, no report was given.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

Protocols

Nitroglycerin IV Protocol

Printed protocols will be out in the next week

Monkeypox Vaccine

C. Fire & Rescue Division Director, Chief Tom Coe

FCPS

Thank you to Frederick County Public Schools for use of the old Waverly Elementary School building for training opportunities.

Annual Standards Compliance Testing

Ladder testing is being completed this month.
Hose testing will occur next month.

Retirement

Congratulations to Battalion Chief Jay Morgan and Lieutenant Doug Hardin on their recent retirements.

Recruitment

RC33 – Recruitment efforts are underway for RC33 which will start on January 30, 2023.

RC32 – Twenty-seven (27) recruits are slated to graduate on September 9, 2022.

Hiring Efforts

Additional Part-time Background Investigator
Logistics Equipment Technician

Paramedic Classes

PC8 - Students are preparing for their Capstone Project.

PC9 – Accepting applications now for Paramedic Class 9 which will start in 2023.

Apparatus

Truck 5 – Has been delivered and is in service in Brunswick.

Truck 23 – Expect to have in service any day.

CAD

Contract has been signed with Motorola for the new Computer Aided Dispatch system. Cutover to the new system is scheduled for December 2023 – January 2024.

Question Asked: “What kind of enhancements are we looking for with the next CAD?”

Chief Coe replied: There are several enhancements. It will be a new mobile data software, map will be ESRI based and several new dispatch features.

Training

Training on basement firefighting tactics and behavioral health will be held on August 11, 2022 at Oakdale High School.

Question Asked: “When is the next recruit class starting?”

Chief Coe replied: We have one starting on January 30th, after that it depends on the status of the SAFER grant application.

Discussion ensued regarding accelerated classes.

D. President, FCVFRA, James May:

President May stated that he did not have anything to report for the August meeting.

E. Local #3666, President, Stephen Jones:

As President Jones was absent, no report was given.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Deputy Chief, Shane Darwick:

Operations Committee:

Met on Tuesday June 14, 2022 at the PSTF. The minutes from the April 2022 meeting approved, reports, and updates provided. A draft of the updated Vehicle Collision Policy introduced, Battalions are to review and be prepared to discuss and vote on them at the next meeting, August 16, 2022.

Frederick County Fire and Rescue Services Work-Based Learning Internship:

Program will start on August 18, 2022.

Training Update:

MFRI announced Fire 098 replaces Fire-099 - PPE and SCBA. This new course is completed and ready to offer. Fire 098 will be 12 hours in length, requires an exam and an NFPA physical. 2022. In- Service Special Truck Training conducted at Waverley Elementary School, Volunteer Day was Saturday July 30. I would like to thank all the companies who came. Sixty volunteers from numerous companies showed up. The focus was commercial roof ventilation.

Accreditation:

Training records have been verified. Draft report was distributed.

Planning and Research Workgroup:

Frederick County Fire/Rescue Planning Workgroup met last month. The group continues their discussions on updating and revising the Frederick County Fire and Rescue Service Delivery Plan and developing a list of strategic priorities for the next three years.

Fingerprinting and Background Checks:

In the process of securing funds and working out details.

APS Firehouse Alerting:

Stations 31, 29, 33 and 25 are complete. APS has been very responsive with resolving issues. On deck, Companies are 4, 16, 22 and 24. AC Polikoff will reach out to these companies for representatives.

Special Events:

Special thank you to Chief Jerry Dorsey, AC Polikoff, and Lt. Jeana Panarella on planning for the 2022 GREAT FREDERICK FAIR. This year runs September 16, 2022 through September 24, 2022.

Question Asked: "Why is EMS Billing information not being distributed like it was in the past?"

Chief Darwick replied: I met with the EMS office and some of these issues will be addressed.

B. Other Committees

No report.

IX. DISCUSSION ITEMS

A. Old Business

Since a quorum of FRAB members was not present, the item(s) listed under Old Business could not be discussed.

B. New Business

Since a quorum of FRAB members was not present, the item(s) listed under New Business could not be discussed.

X. ACTION ITEM(S)

Since a quorum of FRAB members was not present, the Action Item(s) could not be discussed.

XI. ADJOURNMENT

The meeting adjourned at 7:31 p.m.

APPROVED

Todd Johnson, Chair

APPROVED



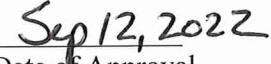
Gunpar Pedersen

Co-Chair

APPROVED

Date of Approval

APPROVED



Sep 12, 2022

Date of Approval