

**FREDERICK COUNTY HISTORIC PRESERVATION  
COMMISSION**

# MEETING MINUTES

**May 4, 2022**

**7:00 PM**

## Virtual Meeting

Members Present: Gary Baker (Chair), Mary Thompson (Vice-Chair), Tyler Bastian, Hettie Ballweber, Blaine Hoffmann, Jack Lynch, Alec Davidson

Members Absent: None

Staff Present: Amanda Whitmore, Historic Preservation Planner  
Kimberly Golden Brandt, Director Livable Frederick  
Kathy Mitchell, Senior Assistant County Attorney  
Martha Berkheimer, Historic Preservation Intern  
Karen James, Administrative Specialist

Mr. Baker brought the meeting to order at 7:00 PM and declared that a quorum was present. The following are summary minutes:

## CALL TO ORDER

## I) ROLL CALL

**II) APPROVAL OF MINUTES** – The HPC reviewed the Minutes of the April 6, 2022 meeting. Mr. Davidson MOVED that the HPC APPROVE the April 6, 2022 minutes as submitted. Ms. Thompson SECONDED the MOTION. The MOTION passed 5-0-1 (Mr. Lynch absent at the time of vote).

### III) NEW BUSINESS

a) *Public Hearing:*  
CR # 22-01                      Forgeman's House                      Thurmont, MD

Applicant is seeking to nominate the property to the County Register.

Staff presentation by Ms. Whitmore

Public Comment: None

Applicant Elizabeth A. Comer, Catoctin Furnace Historical Society, Inc., was present and provided additional history and background on the property. She answered questions presented to her by the HPC.



# HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

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Mr. Hoffmann MOVED that the HPC nominate CR # 22-01 Forgerman's House in Thurmont, Maryland to the County Register. Ms. Ballweber SECONDED the MOTION. The MOTION passed 6-0.

**b) FY23 Rural Historic Preservation Grant Application Rankings.**

Staff presentation by Ms. Whitmore. Background was provided and Ms. Whitmore explained the review process. The rankings list was presented. The subcommittee had approved sending the ranking list to the HPC for review and approval. The County Executive will then review the rankings that are approved by the HPC.

Public Comment: None

Ms. Thompson MOVED that the HPC approve the FY2023 Rural Historic Preservation Grant Program rankings, to be forwarded to the County Executive for further review, as written. Mr. Davidson SECONDED the MOTION. The MOTION passed 6-0.

## IV) ADMINISTRATIVE BUSINESS

**a) Administrative Review Update: Henry Brandenburg House.**

Ms. Whitmore provided an update to the HPC per the Rules of Procedure.

**b) Upcoming Conferences/Events:**

- (i) Maryland Association of Historic District Commissions Symposium May 21, 2022
- (ii) National Alliance of Preservation Commissions Conference July 13-17, 2022

Mr. Baker encouraged members to participate in these events.

## V) ADJOURN

Meeting adjourned at 7:40 p.m.

**Upcoming Meetings:**

June 1  
July (typically, Commission does not meet this month)  
August 3