



## HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



### FREDERICK COUNTY HISTORIC PRESERVATION

### COMMISSION

## MEETING MINUTES

February 2, 2022

7:00 PM

Virtual Meeting

Members Present:

Gary Baker (Chair), Mary Thompson (Vice-Chair), Tyler Bastian, Hettie Ballweber, Blaine Hoffmann, Jack Lynch, Alec Davidson

Members Absent:

None

Staff Present:

Amanda Whitmore, Historic Preservation Planner  
Kimberly Golden Brandt, Director Livable Frederick  
Karen James, Administrative Specialist

Mr. Baker brought the meeting to order at 7:03 PM and declared that a quorum was present. The following are summary minutes:

**I) APPROVAL OF MINUTES – January 5, 2022**

The HPC reviewed the Minutes of the January 5, 2022 meeting. Mr. Bastian MOVED that the HPC APPROVE the January 5, 2022 minutes as submitted. Ms. Thompson SECONDED the MOTION. The MOTION passed 5-0-1 (Ms. Ballweber abstained).

**II) OLD BUSINESS**

**a) Public Hearing:**

COA #21-08

Adam Koogle House Addition

Middletown, MD

Continued from January 5, 2022. Applicant is seeking to add a rear addition to the house.

Staff presentation by Ms. Whitmore.

Public Comment: none

Mark Lancaster (applicant) explained some of the changes made, based on feedback received at the January meeting. One of those changes was the addition of Pennsylvania blue stone coping which would match the flagstone. Following discussion by the members and a review of the conditional approval recommendation by staff, questions were asked about the proposed windows and door. Mr. Lynch MOVED to APPROVE COA #21-08 with the condition that the door also have divisions with lights, vegetation alongside the road, and include the blue stone

Mr. Lancaster suggested. Mr. Bastian SECONDED the MOTION. The MOTION passed 5-1-0 (Ms. Thompson nay).

**b) *Public Hearing:***

CR #21-06

John Clemson House

Union Bridge, MD

Tabled from January 5, 2022. Applicant is seeking to nominate the property to the County Register of Historic Places.

Staff presentation by Ms. Whitmore.

Public Comment: none

Applicant Michael Ryan, along with his son, shared additional history of "Clemmont" farm. Previous agriculture preservation conflict/concerns had been addressed and received approval from the Ag Preservation Board and County Executive. Discussion followed, including the use of chimneys and safety. Mr. Ryan offered an invitation to visit anytime. Comments included "it is a remarkable property" and "the nomination form is very comprehensive and well-written."

Ms. Ballweber MOVED to RECOMMEND the John Clemson Clemmont Farm, Case CR #21-06 be listed on the Frederick County Register of Historic Places, pursuant to Criterion 6B(1A), 6B(1D), and 6B(2A) as described in Section 1-23-6B of the County Code. Mr. Hoffmann SECONDED the MOTION. The MOTION passed 6-0-0.

### **III) NEW BUSINESS**

**a) *Public Hearing***

CR # 21-07

Hamilton Willard Shafer Farm

Jefferson, MD

Applicant is seeking to nominate the property to the County Register of Historic Places.

Staff presentation by Ms. Whitmore.

Public Comment: None

Discussion included the criteria to be met, current activities held there, and future plans.

Ms. Thompson MOVED to RECOMMEND the Hamilton Willard Shafer Farm, CR# 21-07 be added to the Frederick County Register of Historic Places, based on the criteria from the staff recommendations. It was then asked about the comments that staff recommends. Ms. Thompson AMENDED to RECOMMEND the Hamilton Willard Shafer Farm, CR# 21-07 be added to the Frederick County Register of Historic Places, based on the criteria from staff recommendations and additional staff recommendations based on an archeological report and mention of an outbuilding, not in the original nomination. Ms. Ballweber SECONDED the MOTION. The MOTION passed 6-0-0.

**b) *Public Hearing***

DOE# 22-01

Dr. James Long House

Frederick, MD

Applicant is seeking to determine if the property is eligible for the County Register of Historic Places.

Staff presentation by Ms. Whitmore.

Public Comment: Ruqaiya Asad, applicant

Discussion included questions about the garden and what is being proposed for planting. Ms. Asad called in to the meeting and thanked Ms. Whitmore for her presentation. She also shared additional history and records found on the property.

Mr. Davidson MOVED to DETERMINE the Dr. James Long House DOE# 22-01 be eligible for designation to the Frederick County Register of Historic Places pursuant to Criterion 6B(1A), 6B(1B), 6B(1D), 6B(2A), and 6B(2B). Mr. Hoffmann SECONDED the MOTION. The MOTION passed 6-0-0.

#### **IV) ADMINISTRATIVE BUSINESS**

##### **a) Grant Review Subcommittee Selection**

Ms. Whitmore asked if the three current members wished to serve again. Ms. Ballweber and Mr. Hoffman said they would; Mr. Bastian said he felt it was time for someone else to take a turn; Mr. Davidson volunteered to serve on the Grant Review Subcommittee.

Further discussion included additional staffing.

#### **V) ADJOURN: 9:12 p.m.**

Upcoming meetings:  
March 2 at 7 p.m.  
April 6 at 7 p.m.  
May 4<sup>th</sup> at 7 p.