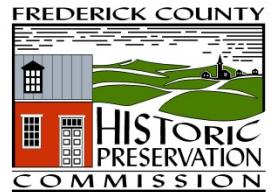




HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION MEETING MINUTES

January 5, 2022

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Mary Thompson (Vice-Chair), Tyler Bastian, Blaine Hoffmann, Jack Lynch, Alec Davidson

Members Absent: Hettie Ballweber

Staff Present: Amanda Whitmore, Historic Preservation Planner
Kimberly Golden Brandt, Director Livable Frederick
Kathy Mitchell, Senior Assistant County Attorney
Karen James, Administrative Specialist

Mr. Baker brought the meeting to order at 7:00 PM and declared that a quorum was present. The following are summary minutes:

I) APPROVAL OF MINUTES – December 1, 2021

The HPC reviewed the Minutes of the December 1, 2021 meeting. Mr. Davidson requested a correction. Vote tallies equaled seven, and should only have been six. Chair does not vote unless needed to break a tie. Mr. Davidson then MOVED that the HPC APPROVE the December 1, 2021 Minutes as corrected. Mr. Bastian SECONDED the MOTION. The MOTION passed 5-0.

II) NEW BUSINESS

a) *Public Hearing:*

COA #21-08 Adam Koogle House Addition Middletown, MD

Applicant is seeking to add a rear addition to the house.

Staff presentation by Ms. Whitmore.

Public Comment: none

Following discussion by the members, Mark Lancaster (applicant) asked questions of the Commission. He then asked for a continuance so that he might address some of the recommendations in the staff report. Mr. Davidson then MOVED to continue the application for the Certificate of Appropriateness for the Adam Koogle House COA 21-08 so that the applicant can make changes based on commissioner and staff feedback. Mr. Lynch SECONDED the MOTION. The MOTION passed 5-0.

b) Public Hearing:

CR #21-06

John Clemson House

Union Bridge, MD

Applicant is seeking to nominate the property to the County Register of Historic Places.

Staff made a request to table this item until the following month. Ag Preservation staff had indicated possible modifications to the boundary. Staff will follow up with the applicant.

Public Comment: none

Ms. Thompson MOVED to table CR #21-06 John Clemson House nomination to the County Register of Historic Places and come back to it at a later date. Mr. Hoffmann SECONDED the MOTION. The MOTION passed 5-0.

III) ADMINISTRATIVE BUSINESS

a) Review draft memo regarding suggested changes to the Rural Historic Preservation Grant Program.

Ms. Whitmore shared a memo she drafted to the County Executive and asked if there were any changes or comments. Receiving positive feedback, Mr. Bastain MOVED to forward to the County Executive the current draft guidelines. Mr. Davidson SECONDED the MOTION. The MOTION passed 5-0.

Prior to adjournment there was discussion of upcoming training and educational opportunities.

IV) ADJOURN: 8:26 p.m.

Upcoming meetings:

Feb. 2 at 7 p.m.

March 2 at 7 p.m.

April 6 at 7 p.m.

Approved