



## HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



### FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

## MEETING MINUTES

November 3, 2021

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Tyler Bastian, Hettie Ballweber, Blaine Hoffmann, Jack Lynch, Alec Davidson

Members Absent: Mary Thompson (Vice-Chair)

Staff Present: Amanda Whitmore, Historic Preservation Planner  
Kathy Mitchell, Senior Assistant County Attorney  
Kimberly Golden Brandt, Director Livable Frederick  
Karen James, Administrative Specialist

Mr. Baker brought the meeting to order at 7:05 PM and declared that a quorum was present. The following are summary minutes:

#### I) **APPROVAL OF MINUTES** – October 6, 2021

The HPC reviewed the Minutes of the October 6, 2021 meeting. Mr. Bastian MOVED that the HPC APPROVE the October 6, 2021 Minutes as written. Mr. Hoffmann SECONDED the MOTION. The MOTION passed 4-0-1. Mr. Davidson abstained.

II) **ADJOURN INTO CLOSED SESSION.** – Mr. Davidson MOVED that the HPC adjourn into closed session. "Closed Session under Maryland Code, General Provisions Article, § 3-305 (b) (7): to consult with counsel to obtain legal advice. Topic – To discuss issues related to the County Ethics laws and conflicts of interest. Mr. Hoffmann SECONDED the MOTION. The MOTION passed 5-0-0.

#### III) **CLOSED SESSION** – 7:11 p.m.

#### IV) **RECONVENE OPEN SESSION** 8:03 p.m.

#### V) **NEW BUSINESS**

##### a) *Public Hearing:*

DOE# 21-03, Buckeystown African American School, Buckeystown, MD.

Applicant is seeking a determination of eligibility of the property to the County Register of Historic Places

Gelda Ortega, Property Owner

Staff presented the Staff memo regarding the applicant property.

**Public Comment:** None

Following discussion by the members, Ms. Ballweber MOVED that the Buckeystown African American School be determined eligible for designation to the Frederick County Register of Historic Places as presented in the staff report. Mr. Bastian SECONDED the MOTION. The MOTION passed 5-0.

## **VI) ADMINISTRATIVE BUSINESS**

- a)** *Suggested changes to the Rural Historic Preservation Grant Program (Postponed from 9/1 and 10/6 meeting):*

Focus was on the application process and grant review process. The two bullet points under application process in the staff report were discussed and determined to remain. There was discussion of the use of a third-party reviewer regarding the bullet points under the review process. A roll call was taken to determine if it should be removed from the proposal. The informal vote was 4-0-1 to strike the references to third-party reviewer, with Mr. Lynch abstaining. Bullet point two under review process was determined to remain after an informal vote of 5-0 in favor of keeping. An informal vote on bullet point three was taken to strike the item 5-0. Discussion on the last bullet item included what has to be publicly provided. Staff will review. The discussion was continued to the next meeting.

**Public Comment:** Mr. Eric Glysteen, 7127 Autumn Leaf Lane

## **VII) ADJOURN 9:14 p.m.**

Upcoming meetings: Dec. 1 at 7 p.m.  
No January Meeting  
Feb. 2 at 7 p.m.