

Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: November 8, 2021 1900 hours

Location: WebEx Virtual Meeting

Attendance:	Battalion 1 (Todd Johnson)	Present
	Battalion 2 (David Fox)	Present
	Battalion 3 (Nelson Smith)	Present
	Battalion 4 (Micky Fyock)	Present
	Battalion 5 (Allen "Frank" Davis)	Present
	Career Rep (George Lane)	Present
	Career Rep (Kevin Schmidt)	Present
	Citizen Rep (Vacant)	Vacant
	Citizen Rep (Gunnar Pedersen)	Present

Nonvoting Reps:	Frederick County Executive (Jan H. Gardner)	Absent
	Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Present
	Fire & Rescue Services (Chief Tom Coe)	Present
	Volunteer Fire & Rescue Assoc. (President James May)	Present
	Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick)	Present
	Local #3666 (President Stephen Jones)	Absent

Guests: None

Frederick County Fire Advisory Board Meeting
November 8, 2021

I. CALL TO ORDER:

Chairman Todd Johnson called the meeting to order at 7:00 p.m.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Jan Gardner, County Executive
2. Stephen Jones, Local 3666 President

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Motion to approve August, September, and October minutes: Moved by Gunnar Pedersen
Seconded by Frank Davis

VOTE: YES: 8 NO: 0 ABSTAIN: 0 PASSED

V. BOARD MEMBER COMMENTS:

Chairman Johnson commented that this is a good time for Battalions to share any information.
Frank Davis commented about the purpose of the Board.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Mrs. Jan Gardner:

As County Executive Gardner was absent, no report was given.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

Training

Working on a program to coordinate BLS providers with the Emergency Room, regarding patients that satisfy specific criteria and would be eligible to be taken to the waiting room instead of waiting in the hallway.

Flu Season

Get your Flu shot.

COVID

Mobile Integrated Health recently approved by the State to give monoclonal antibody treatments to specific patients.

Protocol Review Meeting

Meeting on Wednesday, November 10th.

C. Fire & Rescue Division Director, Chief Tom Coe

DFRS Events

The DFRS Promotional Ceremony and Public Safety Awards were held on October 28th. We recognized 58 staff promotions and gave 12 awards. The next Promotional Ceremony/Awards Program will be held in March 2022.

COVID

Currently have 1 member in isolation.

Apparatus

Final inspection of Truck 5 was completed last week. Truck 5 should be here by the end of the month.

Hose testing and EMS inspections have been completed.

FY23 Budget

Deadline for Corporation requests to be submitted to the Budget Committee is November 12th.

Training

Recruit Classes 30 & 31 remain in session with a total of 45 recruits who are slated to graduate in mid-February. Class 31 had a 100% pass rate on their EMT test.

Paramedic Class 7 is practicing for their National Registry exam which will happen in November. Graduation will be held Monday, November 29th at Thomas Johnson High School.

Retirement

Congratulations to Vern Wachter, Carrie Sollenberger and Paul Corfman.

D. President, FCVFRA, James May:

President May stated that he would be willing to meet with the Battalion Representatives to gain a better direction of the Board.

E. Local #3666, President, Stephen Jones:

As President Jones was absent, no report was given.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Deputy Chief, Shane Darwick:

Assistant Chief Position

David Polikoff has been selected as the Assistant Chief. He will start on December 6th.

Cadet/Internship Program

The 11 students are currently finishing their EMR class.

PPE Voucher Program

MES is the vendor for the Morning Pride Gear. Sizing will take place at Logistics. All gear will be sent to the stations.

Accreditation

Please continue to keep your documentation current and feed accurate and timely information into the volunteer database. We will keep you informed as we move future accreditation processes into an electronic version.

Training

October 23rd New Market/ Independent Hose conducted Live Burn training at the PSTF.

Projects

Working with the Risk Management Office to revise and redevelop the processes for our driver authorization processes. We have already launched the Driver Authorization Notification System (DANS) used for new driver requests.

Operations Committee

The Operations Committee met on October 19, 2021 at the PSTF. Minutes from August 24 were approved. Committee reports were given, committee voted and approved to update all apparatus standards to allow either hydraulic or electric/battery powered rescue tools. Updates provided to old business items, no new business items introduced. Committee voted to cancel the scheduled December meeting with it being 4 days before Christmas, if something pressing comes up a meeting will be scheduled.

B. EMS Committee

No report.

IX. DISCUSSION ITEMS

A. Old Business

Accreditation Process

Chairman Johnson encouraged everyone to keep their books up to date. There will still be a review whether electronic or a smaller book.

FRAB Representation

Received a letter of interest for consideration of the Citizen Representative position.

X. ACTION ITEM

Closed Session to Discuss Personnel Matter: Interview of potential Citizen Representative Candidate

In accordance with Maryland Annotated Code, General Provisions Article § 3-305 (b)(1)(i), Kevin Schmidt made a motion to move into a closed session to discuss a personnel matter. Micky Fyock seconded the motion.

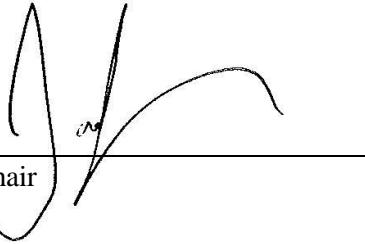
VOTE: YES: 8 NO: 0 ABSTAIN: 0 PASSED

XI. ADJOURNMENT

The meeting adjourned at 7:35 p.m.

APPROVED

Todd Johnson, Chair



APPROVED

12/13/2021

Date of Approval

APPROVED

Gunnar Pedersen, Co-Chair



APPROVED

12/13/2021

Date of Approval