

Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: October 11, 2021 1900 hours

Location: WebEx Virtual Meeting

Attendance:

Battalion 1 (Todd Johnson).....	Present
Battalion 2 (David Fox)	Present
Battalion 3 (Nelson Smith)	Present
Battalion 4 (Micky Fyock)	Absent
Battalion 5 (Allen "Frank" Davis)	Absent
Career Rep (George Lane)	Present
Career Rep (Kevin Schmidt).....	Absent
Citizen Rep (Vacant).....	Vacant
Citizen Rep (Gunnar Pedersen)	Absent

Nonvoting Reps:

Frederick County Executive (Jan H. Gardner).....	Absent
Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Present
Fire & Rescue Services (Chief Tom Coe).....	Present
Volunteer Fire & Rescue Assoc. (President James May)	Present
Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick)	Present
Local #3666 (President Stephen Jones)	Present

Guests: None

**Frederick County Fire Advisory Board Meeting
October 11, 2021**

I. CALL TO ORDER:

Chairman Todd Johnson called the meeting to order at 7:00 p.m. It was noted that this will be an informational meeting only due to the lack of a quorum.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Micky Fyock, Battalion 4 Representative
2. Frank Davis, Battalion 5 Representative
3. Gunnar Pedersen, Citizen Representative
4. Kevin Schmidt, Career Representative
5. Jan Gardner, County Executive

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Since a quorum of FRAB members was not present, the August and September meeting minutes could not be approved.

V. BOARD MEMBER COMMENTS:

Chairman Johnson thanked Co-Chairman Gunnar Pedersen for leading last month's meeting during his absence.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Mrs. Jan Gardner:

As County Executive Gardner was absent, no report was given.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

Training

Starting the process of interviews for new paramedic class candidates.

C. Fire & Rescue Division Director, Chief Tom Coe

COVID

Currently have 24 members in quarantine or isolation, with 10 of those having tested positive.

Events

Thanks to everyone for helping keep the Great Frederick Fair safe.

Thanks to all fire service members who helped at the National Fallen Firefighters memorial event.

DFRS Events

Promotional and annual awards ceremony has been rescheduled for October 28th.

Apparatus

Engine 291 (new Engine for Northgate Fire Station) has arrived and is currently at Logistics being equipped.

Ladder Trucks for Urbana and Brunswick should be arriving later this year.

Retirement

Congratulations to Lt. Larrie “Doug” Welsh who retired on September 30th after 22 years of service.

Training

Recruit Classes 30 & 31 remain in session with a total of 45 recruits who are slated to graduate in mid-February.

Paramedic Class 7 is practicing for their National Registry exam which will happen in November.

Flu Shots

Will be administering flu shots to personnel in late October/early November.

Fire Prevention Week October 3-9, 2021

Theme for 2021 is “Learn the Sounds of Fire Safety”.

D. President, FCVFRA, James May:

President May stated that he did not have anything to report for the October meeting.

E. Local #3666, President, Stephen Jones:

President Jones stated that he did not have anything to report for the October meeting.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Deputy Chief, Shane Darwick:

Assistant Chief Position

Interviews completed, will be making a selection soon.

Cadet/Internship Program

Currently have 11 students enrolled. Hired two part-time instructors.

Accreditation

Meeting scheduled for October 21st.

PPE Voucher Program

To date, 9 sets of gear have been requested.

Operations Committee

There was no Operations Committee meeting in September, the next meeting is October 19th.

Planning Workgroup

The Workgroup met on September 14th. The group discussed operational benchmarks and compared how some regional partners look at performance. The next meeting of the Planning and Research Workgroup is scheduled for Tuesday October 12th at 1900hrs at the Public Safety Training Facility.

B. EMS Committee

No report.

IX. DISCUSSION ITEMS

A. Old Business

Accreditation Process

Chairman Johnson stated that he will be meeting with Chief Coe, Co-Chair Gunnar Pedersen, and Chief Darwick on October 21st to discuss the process.

FRAB Representation

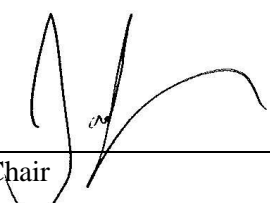
Kevin Schmidt has agreed to continue to serve on the board until a successor is appointed. Received a letter of interest for Citizen Representative position. An interview with the applicant will be scheduled for the November meeting.

X. ADJOURNMENT

The meeting adjourned at 7:19 p.m.

APPROVED

Todd Johnson, Chair



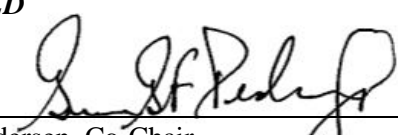
APPROVED

11/8/2021

Date of Approval

APPROVED

Gunnar Pedersen, Co-Chair



APPROVED

11/8/2021

Date of Approval