



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: September 13, 2021 1900 hours

Location: WebEx Virtual Meeting

Attendance:

Battalion 1 (Todd Johnson).....	Absent
Battalion 2 (David Fox)	Present
Battalion 3 (Nelson Smith)	Present
Battalion 4 (Micky Fyock)	Present
Battalion 5 (Allen "Frank" Davis)	Absent
Career Rep (George Lane)	Absent
Career Rep (Vacant).....	Vacant
Citizen Rep (Vacant).....	Vacant
Citizen Rep (Gunnar Pedersen)	Present

Nonvoting Reps:

Frederick County Executive (Jan H. Gardner).....	Present
Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Absent
Fire & Rescue Services (Chief Tom Coe).....	Present
Volunteer Fire & Rescue Assoc. (President James May)	Present
Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick)	Present
Local #3666 (President Stephen Jones)	Absent

Guests: None

**Frederick County Fire Advisory Board Meeting
September 13, 2021**

I. CALL TO ORDER:

Co-Chairman Gunnar Pedersen called the meeting to order at 7:13 p.m. It was noted that this will be an informational meeting only due to the lack of a quorum.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Todd Johnson, Battalion 1 Representative
2. Frank Davis, Battalion 5 Representative
3. George Lane, Career Representative
4. Dr. Jeffrey Fillmore, Jurisdictional Medical Director
5. Stephen Jones, Local 3666 President

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Since a quorum of FRAB members was not present, the August meeting minutes could not be approved.

V. BOARD MEMBER COMMENTS:

Co Chairman Gunnar Pedersen recognized the tragic loss of Battalion Chief Joshua Laird, as well as the professionalism demonstrated during the recent flooding due to the remnants of Hurricane Ida and the 20th anniversary of September 11, 2001.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Mrs. Jan Gardner:

County Executive Gardner thanked everyone for their support during the death of Joshua Laird, as well as the water rescues during Ida and the recent fire at Hood College.

County Executive Gardner also noted that a budget transfer was recently approved by the County Council to fund additional positions for a boat crew.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

As Dr. Fillmore was absent, no report was given.

C. Fire & Rescue Division Director, Chief Tom Coe

Ball Road Incident

Thanks to everyone in the community, fire service and mutual aid departments for all of their help. NIOSH team conducted investigation and will submit a draft report of their findings in the next 6-8 months. In addition, an External Safety Review Panel has been established to review the incident and make recommendations to limit the possibility of a similar incident from happening again.

Flooding

Personnel responded to over 200 calls for service during the recent flooding.

Budget

Budget adjustment for staffing improvements to the Point of Rocks Fire Station was approved by the County Council on August 10th.

DFRS Events

Promotional and annual awards ceremony originally scheduled for September 2nd has been postponed until late October.

Training

Recruit Classes 30 & 31 remain in session with a total of 45 recruits who are slated to graduate in mid-February.

Current Paramedic class is in their capstone project and slated for National Registry testing in November.

Facilities

PSTF parking lot construction continues. Project expected to be completed by early October.

Construction continues on the Northgate Fire Station. May have some delays due to supply chain issues. Construction to be completed late January or early February.

Facility renovations at the new Logistics warehouse on Tilco Drive continues to progress. Hope to move to the new facility in December of this year.

Events

Will offer support to the Great Frederick Fair.

D. President, FCFVRA, James May:

President May stated that he did not have anything to report for the September meeting.

E. Local #3666, President, Stephen Jones:

As President Jones was absent, no report was given.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Deputy Chief, Shane Darwick:

Assistant Chief Position

Interviews started today and will be completed on the 20th.

Cadet/Internship Program

Currently have 13 students enrolled, who are in the Hazmat program. Will be meeting with Dr. Pearl this week.

Operations Committee

The Operations Committee met on August 24th, which was an All Chiefs meeting. Discussed a CIP project for standardized ambulance cots.

Planning Workgroup

The Workgroup met on August 10th. Discussed performance standards and standards of cover. The next meeting is scheduled for September 14th.

Comment: Micky Fyock thanked Shane for getting the Cadet program started.

B. EMS Committee

Chief Coe noted that the ongoing pandemic is still in the community and flu shots for responders will begin in October.

IX. DISCUSSION ITEMS

A. Old Business

Accreditation Ordinance Change

Chief Coe stated that he will be meeting with Todd Johnson, Gunnar Pedersen, Shane Darwick in early October to discuss the process for calendar year 2023.

FRAB Representation

Still in search of a Citizen Representative and Career Firefighter/Union Representative.

X. ADJOURNMENT

The meeting adjourned at 7:33 p.m.

APPROVED

Todd Johnson, Chair

APPROVED

11/8/2021

Date of Approval

APPROVED

Gunnar Pedersen, Co-Chair

APPROVED

11/8/2021

Date of Approval