



# HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



## FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

### MEETING MINUTES

November 4, 2020

7:00 PM

Virtual Meeting

Members Present:

Gary Baker (Chair), Barbara Wyatt (Vice-Chair), Mary Thompson, Joan Porter, Jack Lynch, Tyler Bastian, Eytan Moked, Hettie Ballweber, and Blaine Hoffman

Members Absent:

None

Staff Present:

Amanda Whitmore, Historic Preservation Planner  
Kathy Mitchell, Senior County Attorney

Chair Baker brought the meeting to order at approximately 7:03 PM and declared that a quorum was present. The qualifications of the members, staff, and any consultants used by the Commission are on file with the Planning and Permitting Division and are incorporated as part of the record of this meeting. The official record of the meeting is the audiotape retained by the Planning and Development Review Department. The following are summary minutes:

**I) APPROVAL OF MINUTES – October 7, 2020**

The HPC reviewed the Minutes of the October 7, 2020 Meetings. Mr. Moked **Moved** that the HPC **APPROVE** the October 7, 2020 Minutes as written. Mr. Hoffman **SECONDED** the MOTION. The **MOTION** passed unanimously.

**II) NEW BUSINESS**

- a) COA #20-02                      Crown Rose Estate CR #16-01                      1902 Jefferson Pike

Applicant is installing a generator, propane tank, and grain storage in front of a non-contributing garage that will need to be screened to keep it from being visible from Jefferson Pike. Applicant is also installing an exhaust fan on the garage on the western slope of the roof that can be visible from the road.

The Commission asked that the applicant return with a scaled drawing showing the generator and propane tank location in relation to the building and the screened fence. It was also suggested to the applicant that the grain storage tanks could be located outside the screened area and visible. The Commission continued this discussion on the generator, propane tank, and grain storage to the December HPC meeting so a scaled drawing could be submitted and discussed.

The Commission asked for clarification on when the site plan for the property was brought to the Commission for review. Staff will review the files and provide information to the Commission at the next meeting.

The applicant asked that a decision on the exhaust fan be made by the Commission in order to continue with the interior conversion of the garage into a distillery. Mr. Lynch **MOVED** that the Commission **APPROVE** the installation of the exhaust fan on the western slope of the garage in the COA application. Ms. Ballweber **SECONDED** the MOTION. The **MOTION** passed unanimously.

### **III) UNFINISHED BUSINESS**

- a) Review draft demolition chapter comments for updated design guidelines draft

Commissioner Wyatt submitted comments to the Commission via email on the draft demolition chapter. Commissioner Wyatt will review the edits with Commissioner Moked so that a cleaner draft chapter is available to the consultant.

### **IV) ADMINISTRATIVE BUSINESS**

- a) Grant Updates:
  - (i) Non-Capital CLG Design Guideline Grant
  - (ii) MHT Survey Grant with AARCH and Catoctin Furnace
  - (iii) Frederick County Rural Historic Preservation Grant Program

Staff provided an update on the status for each of the grants listed above.

- b) Admin Approval Update

Staff provided a monthly update regarding administrative approvals. One administrative approval has been granted: Crown Rose Estate sidewalk install next to garage

**Meeting Adjourned at 8:56 p.m.**