



# HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

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## FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

### MEETING MINUTES

October 7, 2020

7:00 PM

Virtual Meeting

Members Present:

Gary Baker (Chair), Barbara Wyatt (Vice-Chair), Mary Thompson, Joan Porter, Jack Lynch, Tyler Bastian, Eytan Moked, Hettie Ballweber, and Blaine Hoffman

Members Absent:

None

Staff Present:

Amanda Whitmore, Historic Preservation Planner  
Kathy Mitchell, Senior County Attorney

Chair Baker brought the meeting to order at approximately 7:00 PM and declared that a quorum was present. The qualifications of the members, staff, and any consultants used by the Commission are on file with the Planning and Permitting Division and are incorporated as part of the record of this meeting. The official record of the meeting is the audiotape retained by the Planning and Development Review Department. The following are summary minutes:

**I) APPROVAL OF MINUTES – September 2, 2020**

The HPC reviewed the Minutes of the September 2, 2020 Meetings. Mr. Moked **MOVED** that the HPC **APPROVE** the September 2, 2020 Minutes as written. Mr. Lynch **SECONDED** the MOTION. The **MOTION** passed unanimously.

**II) NEW BUSINESS**

**a) National Register Nomination Evaluation: Henry Brandenburg House (F-4-155).**

Staff provided a brief background on the Certified Local Government process and reviewing nominations to the National Register. Staff also reviewed a synopsis of the history and National Register criteria that the Brandenburg House met, criteria C. The applicants, Mr. Anthony Moscato and Mr. Eric Winnette were present to discuss additional details regarding the history of the property along with the preparer of the nomination, Ms. Lisa Mroszczyk Murphy. Commissioner Wyatt abstained from voting on a recommendation due to her work affiliation with the National Park Service and reviewing National Register nominations. Ms. Wyatt did suggest that the period of significance be to the date of construction of the property and not the length of time that the Brandenburg family owned the property.

Mr. Lynch **MOVED** that the Commission **APPROVE** the recommendation to the County Executive that the Henry Brandenburg House be nominated to the National Register for

its significance under Criteria C. Ms. Ballweber **SECONDED** the **MOTION**. The **MOTION** passed 7-0-1.

### **III) UNFINISHED BUSINESS**

- a)** Review draft chapters of Frederick County Design Guidelines: Introduction Chapter, Historical Overview Chapter, Demolition Chapter

No additional discussion on the Introduction Chapter. Ms. Ballweber submitted edits to the Historical Overview Chapter that Staff will send to the entire Commission. Ms. Ballweber also had edits for the Demolition Chapter that will also be sent to the Commission.

Additional discussion on the Demolition Chapter included to ensure that terms such as *historic area* be changed to *historic property* and that this term is consistent throughout the draft. References to square footage, such as the 100 square feet reference in the draft demolition chapter, should not be included so that any proposal to demolish a structure, building, or feature comes to the Commission. The Economic Hardship and Demo by Neglect sections need to be reviewed further. Ms. Wyatt had additional comments on the chapter that she would share with Mr. Moked and the rest of the Commission.

Additional draft chapters will be coming to the Commission to review prior to supplying them to the Consultant. Staff also updated the Commission that the consultant has not been selected yet as the RFP has not been issued. Signatures for the grant agreement are needed prior to the RFP being issued.

### **IV) ADMINISTRATIVE BUSINESS**

- a)** Establishing regular exterior reviews of designated properties by County Staff.

Staff presented their findings and options regarding exterior reviews of historic properties which included zoning enforcement, direct contact to the property owners for permission, amending the county code, and adding language to applicant and certificate of appropriateness applications. Discussion involved whether Commissioners could be involved in the site visits and to review Virginia's code language regarding rural districts. The Commission was in agreeance to a code amendment and also adding language to the designation and certificate of appropriateness applications.

**Meeting Adjourned at 8:35 p.m.**