



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

MINUTES

December 4, 2019

7:00 PM

1st Floor Hearing Room, Winchester Hall

Members Present: Gary Baker (Chair), Bernard Callan, Joan Porter, Jack Lynch, Steven Pippin, Mary Thompson, Eytan Moked, Tyler Bastian

Members Absent: Barbara Wyatt (Vice Chair)

Staff Present: Amanda Whitmore

Chair Baker brought the meeting to order at approximately 7:25 PM and declared that a quorum was present. The qualifications of the members, staff, and any consultants used by the Commission are on file with the Planning and Development Review Department and are incorporated as part of the record of this meeting. The official record of the meeting is the audiotape retained by the Planning and Development Review Department. The following are summary minutes:

I) **APPROVAL OF MINUTES** – October 2, 2019 and November 6, 2019

The HPC reviewed the Minutes of the October 2, 2019 and November 6, 2019 Meetings. Mr. Callan **MOVED** that the HPC **APPROVE** the October 2, 2019 and November 6, 2019 Minutes as written. Ms. Thompson **SECONDED** the MOTION. The **MOTION** passed unanimously.

II) **OLD BUSINESS**

- a) COA #19-01 Oakland/Crown Rose CR-16-10 1902 Jefferson Pike, Knoxville
Applicant is seeking to replace missing barn louvers on the eastern elevation of the barn and install vents in the gable ends of the barn.

Staff provided a staff report regarding the Certificate of Appropriateness application and the modifications to the application the applicant is seeking.

Mr. Pippin **MOVED** that HPC **APPROVE** the modifications to case number COA 19-01 as presented by staff and clarified that the headers and footers of the replicated louvers will align with each other and any plexi-glass or glass behind the louvers will not be visible from the exterior. Mr. Moked **SECONDED** the Motion. The **MOTION** passed unanimously.

III) NEW BUSINESS

- a) None.

IV) ANNOUNCEMENTS/REMINDERS RE: UPCOMING CONFERENCES, MEETINGS, AND EDUCATION EVENTS

a) UPCOMING EVENTS –

NPS webinars on *New Guidelines on Flood Adaptation*: January 9 or 22

Register at: <https://www.nps.gov/tps/education/webinars.htm>

Meeting adjourned at 7:48 PM.