



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

MINUTES

November 6, 2019

7:00 PM

2nd Floor Hearing Room, Winchester Hall

Members Present:

Gary Baker (Chair), Barbara Wyatt (Vice Chair), Bernard Callan, Joan Porter, Jack Lynch, Steven Pippin, Mary Thompson, Eytan Moked, Tyler Bastian

Members Absent:

None

Staff Present:

Amanda Whitmore

Chair Baker brought the meeting to order at approximately 7:01 PM and declared that a quorum was present. The qualifications of the members, staff, and any consultants used by the Commission are on file with the Planning and Development Review Department and are incorporated as part of the record of this meeting. The official record of the meeting is the audiotape retained by the Planning and Development Review Department. The following are summary minutes:

I) APPROVAL OF MINUTES – October 2, 2019

The HPC reviewed the Minutes of the October 2, 2019 Meeting. Mr. Callan **MOVED** that the HPC **APPROVE** the October 2, 2019 Minutes as written. Ms. Porter **SECONDED** the MOTION. **DISCUSSION** on accuracy regarding the minutes for the Section 106 MD 355 Bridge as well as question on accuracy regarding the design guidelines discussion. Approval of minutes is **TABLED** until staff can review notes and recording of meeting.

II) OLD BUSINESS

- a) COA #19-01 Oakland/Crown Rose CR-16-10 1902 Jefferson Pike, Knoxville
Tabled until December 4 HPC meeting

Chair Baker and staff had a site visit with the applicant at the property on October 31 to answer questions on their proposed project. Notes from this site visit will be provided to HPC.

III) NEW BUSINESS

- a) Workshop: Elisha Beall House (CR 99-01) 3739 Urbana Pike, Frederick
Property owner is selling the property and the slate roof is in disrepair. Property owner would like to discuss roof condition to best inform potential buyers of what repairs could be required of roof. (Discussion Only)

Applicant provided overview of condition of slate roof and submitted a roofing report from Hartman Roofing, Inc. provided in the Commissioner's packets. Applicant is not making the repairs but selling the property as-is so future owner would be making repairs. Applicant shared alternative roofing material samples for part of the discussion. Discussion only and no vote was taken.

- b) Application for appointment to commission. Executive Committee needed of 3-4 members.

Commissioners Baker, Wyatt, Callan, and Bastian will form selection committee to meet with potential applicant and report to HPC.

IV) ADMINISTRATIVE BUSINESS

- a) Section 106 Process Review

Staff provided a presentation on the Section 106 Review process to commissioners.

- b) Section 106 Reviews:

- (i) Update on MD 355 Bridge over Monocacy River, Frederick – Rehab or Replace Bridge

Staff received an email dated October 22, 2019 that SHA was no longer pursuing the project and cancelling the work to use the funds towards other projects in the State.

- (ii) SHA Project No. FR129A21: MD 17 Bridge over Middle Creek (comments due November 13, 2019)

Staff provided overview of the project and prepared draft letter recommending that an adjoining property to the project be included in the APE because of its potential of having eligibility for listing on National Register and being impacted with visual effects from the bridge project.

Mr. Callan **MOVED** that the HPC **APPROVE** the draft letter submitted by staff. Mr. Moked **SECONDED** the MOTION. **DISCUSSION** that language be added to the draft letter to receive plans of the bridge project. The **MOTION** passed unanimously with the additional language added to the letter.

V) ADDITIONAL ITEMS ADDED TO AGENDA

Discussion regarding inspections of County Register properties and how frequently they are inspected and if there is any language in the ordinance about inspections.

Another draft of the cultural resources ordinance was handed out to commissioners to review and provide comments back to the subcommittee.

January workshop to review draft rural district guidelines. Staff will find date in January for workshop.

VI) ANNOUNCEMENTS/REMINDERS RE: UPCOMING CONFERENCES, MEETINGS, AND EDUCATION EVENTS

a) UPCOMING EVENTS –

Frederick County Landmarks Foundation Annual Meeting

November 7, 2019, 6-8 PM

Evangelical Reformed United Church of Christ, 15 W. Church Street, Frederick

Frederick County Landmarks Foundation Special Presentation

Dr. Gregg Kimball, "History, Memory, & Monuments: Engaging Communities Around our Troubled Past" Talk & Panel Discussion with community leaders

November 8, 2019 6-7:30 PM

Visitor Center, 151 S. East St., Frederick

MD State Highway Administration I-270 Congestion Relief Pre-NEPA Workshops

Workshops format will allow attendees to review display boards and meet with SHA staff. There will be a brief presentation at 7PM at each workshop.

November 13, 2019 6:30 – 8:30 PM

Lincoln Recreation Center, Lincoln Elementary School

200 Madison Street, Frederick

November 20, 2019 6:30 – 8:30 PM

Urbana Fire Department Banquet Hall

3602 Urbana Pike, Frederick

Meeting adjourned at 8:48 PM.