



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

MEETING MINUTES

October 6, 2021

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Mary Thompson (Vice-Chair), Tyler Bastian, Hettie Ballweber, Blaine Hoffmann, Jack Lynch, and Councilman Kai Hagan (Council Liaison)

Members Absent: Alec Davidson

Staff Present: Amanda Whitmore, Historic Preservation Planner
Kathy Mitchell, Senior Assistant County Attorney
Tim Goodfellow, Environmental Planner

Mr. Baker brought the meeting to order at approximately 7:00 PM and declared that a quorum was present. The following are summary minutes:

I) **APPROVAL OF MINUTES** – September 1, 2021

The HPC reviewed the Minutes of the September 1, 2021 meeting. Mr. Hoffmann **MOVED** that the HPC **APPROVE** the September 1, 2021 Minutes as written. Ms. Ballweber **SECONDED** the MOTION. The **MOTION** passed 5-0-0.

II) **OLD BUSINESS**

None

III) **NEW BUSINESS**

a) Sugarloaf Treasured Landscape Area Plan

Tim Goodfellow, Environmental Planner, Livable Frederick Planning and Design Office

Mr. Goodfellow gave an overview of the Sugarloaf Treasured Landscape area plan to the Commission. He reviewed the outline of the document, highlighted key chapters of interest to the Commission, and reviewed the plan review process. Mr. Goodfellow informed the Commission of where to submit public comments.

b) Peace & Plenty Guidelines Update & Build Area

Staff presented the Staff memo regarding a proposed build area at the active farms in

the Peace & Plenty historic district that could qualify for administrative approval. Staff also reviewed the approval process to establish an administrative approval build area. Commission members were supportive of this process. These processes will be incorporated into the Peace & Plenty District design guidelines which will be reviewed and adopted by the Commission at a future meeting.

Public Comment:

Mr. Jim Jamison, resident in Peace & Plenty District submitted a written comment. Staff read the comment into the audio record.

IV) ADMINISTRATIVE BUSINESS

a) Suggested changes to the Rural Historic Preservation Grant Program

This item was postponed from the September 1 Commission meeting. Ms. Ballweber **MOVED** that the item be tabled to the November 3 meeting in order for the Commission to consult with legal counsel on ethics. Mr. Lynch **SECONDED** the MOTION. The **MOTION** passed 5-0-0.

Meeting Adjourned at 8:23 p.m.