



# HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



## FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

### MEETING MINUTES

September 1, 2021

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Mary Thompson (Vice-Chair), Tyler Bastian, Hettie Ballweber, Blaine Hoffmann, Jack Lynch, Alec Davidson

Members Absent: None

Staff Present: Amanda Whitmore, Historic Preservation Planner  
Kathy Mitchell, Senior Assistant County Attorney

Mr. Baker brought the meeting to order at approximately 7:00 PM and declared that a quorum was present. The following are summary minutes:

#### I) APPROVAL OF MINUTES – August 4, 2021

The HPC reviewed the Minutes of the August 4, 2021 meeting. Ms. Ballweber **MOVED** that the HPC **APPROVE** the August 4, 2021 Minutes as written. Ms. Thompson **SECONDED** the MOTION. Mr. Lynch noted a correction to page 3, item e, line 9 to change “need” to “needed.” Mr. Lynch **MOVED** to amend the motion to include the edit. Ms. Thompson **SECONDED** the amended MOTION. The amended **MOTION** passed 4-0-0. Mr. Hoffmann and Mr. Bastian were not yet in attendance.

#### II) OLD BUSINESS

- a) *Public Hearing:*  
COA# 21-04 Smith Store Bricks Urbana, MD  
Continuation of case for applicant to provide example of brick and mortar.

**Applicant Presentation:**  
Don Holmes, Property Owners

**Public Comment:**  
None

Mr. Davidson **MOVED** that the HPC approve the Certificate of Appropriateness with the condition that type O mortar be used. Mr. Lynch **SECONDED** the MOTION. The **MOTION** passed unanimously.

### III) **NEW BUSINESS**

a) *Public Hearing:*

COA# 21-06

Beatty Cramer North Wall Repairs

Frederick, MD

Applicant is seeking to make repairs to the north wall of the house.

**Applicant Presentation:**

Joe Lubozynski, Director of Beatty Cramer Property

**Public Comment:**

None

Ms. Thompson **MOVED** that the HPC approve the Certificate of Appropriateness. Mr. Hoffmann **SECONDED** the MOTION. The **MOTION** passed 5-0-1 with Ms. Ballweber abstaining.

b) *Public Hearing:*

COA# 21-07

Samuel Fleming House Garage Alterations

Frederick, MD

Applicant is seeking to make exterior alterations to a non-contributing garage.

**Applicant Presentation:**

Eric Gleysteen, Property Owner

Elizabeth Beckley, Preservation Consultant

**Public Comment:**

None

Mr. Bastian **MOVED** that the HPC approve the Certificate of Appropriateness as presented by the applicant with the condition that the lights be a contemporary design. Mr. Hoffmann **SECONDED** the MOTION. The **MOTION** failed 3-4-0. Ms. Ballweber, Mr. Davidson, Ms. Thompson, and Mr. Baker voted against.

Ms. Thompson **MOVED** that the HPC approve the Certificate of Appropriateness as presented in the staff report with the condition that the lights be a contemporary design. Mr. Lynch **SECONDED** the MOTION. The **MOTION** passed 4-2-0. Ms. Ballweber and Mr. Davidson voted against.

c) County Executive request for suggestions for the County's legislative package for the 2022 General Assembly session

Staff presented a memo with suggestions the Commission could consider submitting. Mr. Lynch additionally suggested that more staff and funding to the Maryland Historical Trust should be included with the suggestions. Mr. Lynch **MOVED** that the HPC approve the suggestions listed in the staff memo be forwarded to the County Executive with the addition that support for the Maryland Historical Trust be included. Ms. Ballweber **SECONDED** the MOTION. The MOTION was amended by Mr. Lynch to include this was for the 2022 General Assembly Session. Ms. Thompson **SECONDED** the amended

MOTION. The **MOTION** passed unanimously.

#### IV) ADMINISTRATIVE BUSINESS

##### a) Suggested changes to the Rural Historic Preservation Grant Program

Chair Baker asked if there was a motion to table this item to the next meeting given the weather conditions from Hurricane Ida. Ms. Thompson **MOVED** that the item be tabled to the October 6 meeting. Mr. Hoffmann **SECONDED** the MOTION. The **MOTION** passed unanimously.

**Meeting Adjourned at 9:18 p.m.**