

FREDERICK COUNTY BOARD OF APPEALS
STAFF REPORT FOR OCTOBER 28, 2021 @ 7pm

Case Number: B-21- 18 (B266379)

Applicants: Christine Hardy

Application: Requesting approval of a Special Exception to permit an Accessory Dwelling Unit (ADU) Greater than 1,000 sq. ft. in accordance with Section 1-19-3.210 and Section 1-19-8.321 of the Frederick County Zoning Code. The ADU is 1,313 sq. ft.

Location: Property is described as 11671 Meeting House Road, Myersville MD 21773, Tax Map 30, Parcel 0056, Tax ID # 06190790, Zoned Resource Conservation (RC)

Planning Region: Myersville

Zoning District: Resource Conservation (RC)

Comp. Plan Designation: Natural Resources

Applicable Ordinances: Sec. 1-19-3.210 Special Exceptions
Sec. 1-19-8.321 Accessory Dwelling Units Greater Than 1,000 Square Feet.

Background:

The subject parcel is zoned Resource Conservation (RC) and contains approximately 7.14 acres in size. Section 1-19-8.321 of the Frederick County Zoning Code, state that an Accessory Dwelling Unit (ADU) larger than 1,000 square feet requires a Special Exception from the Board of Appeals.

Proposal

The Applicants is proposing to create a 1,313 square foot ADU. The cumulative square footage, including all levels of the principal residential dwelling and the attached 2-story garage/ADU combined is 8,704 sq. ft. The square footage of the footprint of the entire home including the Garage/ADU is 5,121 sq. ft. The square footage of the ADU is 1,313 sq. ft. and the footprint of the Garage is 1,352 sq. ft. (Attachment 1)

Special Exception.

- A. An application for a special exception may be made only by persons with a financial, contractual or proprietary interest in the property for which a special exception is requested.

The Applicants state that they are the owner of the property requesting the Special Exception.

- B. A grant of a special exception is basically a matter of development policy, rather than an appeal based on administrative error or on hardship in a particular case. The Board of Appeals should consider the relation of the proposed use to the existing and future development patterns. A special exception shall be granted when the Board finds that:

1. The proposed use is consistent with the purpose and intent of the Comprehensive Development Plan and of Chapter 1-19 of the Frederick County Code; and

The Applicants state that the requested ADU is consistent with the Frederick County Comprehensive Plan in that it promotes affordable housing for senior citizens, a growing population in Frederick County. Granting this proposed ADU will encourage the use of accessory dwellings as a stated housing goal.

The Applicant further states that it is consistent with the intent and expressed language of Bill No. 18-16. That bill specifically state, "ADUs are a potential optional housing unit type for elderly parents...". In this instance, the Applicants elderly parents will live in the ADU.

2. The nature and intensity of the operations involved in or conducted in connection with it and the size of the site in relation to it are such that the proposed use will be in harmony with the appropriate and orderly development of the neighborhood in which it is located; and

The Applicants states that the proposed ADU will be used strictly as a residence with no business or commercial operation of any kind and in harmony with the surrounding residential homes.

3. Operations in connection with the special exception at the proposed location shall not have an adverse effect such as noise, fumes, vibration or other characteristics on neighboring properties above and beyond those inherently associated with the special exception at any other location within the zoning district; and

The Applicants state that the use of the ADU will not add to, increase, or create any noise, fumes, vibration or other ill effects on the neighboring properties, and will be consistent with the surrounding residential use. This structure is located above the garage of the property owners and will not cause any adverse effects such as noise, fumes, or vibration from the occupancy of the ADU. It has been stated above in B.1's response that dwelling will be used by the Applicants elderly parents.

4. Parking areas will comply with the off street parking regulations of Chapter 1-19 of the Frederick County Code and will be screened from adjoining residential uses, and the entrance and exit drives shall be laid out so as to achieve maximum safety.

The Applicants state that there is ample parking on the property to accommodate the main house and the ADU. This ADU is located above a 3-car garage and there is a 4th garage bay in the basement of the main house as well as there will be a courtyard area in front of the main house to accommodate (approximately) another 3-4 cars. (Attachment 2)

5. The road system providing access to the proposed use is adequate to serve the site for the intended use.

The Applicants state that the ADU will have no adverse effect on the congestion of Meeting House Road. The existing access is adequate and safe.

- C. In addition to the general requirements listed above, uses requiring a special exception shall be subject to the specific requirements for each use outlined in §§ [1-19-8.320](#) through [1-19-8.355](#) of this Code.

The Applicants state that they understand this requirement.

- D. A special exception approval may be granted in accordance with the general and specific requirements enumerated in Sec-1-19-3.220 of the Frederick County Code. The Board of Appeals may, in addition to other requirements imposed under Chapter 1-19 of the Frederick County Code and is hereby authorized to add to the specific requirements any additional conditions that it may deem necessary to protect adjacent properties, the general neighborhood, and its residents or workers. Violation of such additional conditions, when made a part of the terms under which the special exception permit is granted, is a violation of Chapter 1-19 of the Frederick County Code and may be grounds for termination of the special exception.

The Applicants state that they understand this requirement.

- E. The Board of Appeals shall not grant a special exception unless and until:

1. A written application for a special exception is submitted indicating the section of Chapter 1-19 of the Frederick County Code under which the special exception is sought and stating the grounds on which it is requested; and

The Applicants state that they understand this requirement.

2. A public hearing has been held; and the Board had made a finding of fact that the special exception requested meets the general and specific requirements outlined in this section.

The Applicants state that they understand this requirement, and that they are going through this process.

- F. The grant of special exception may include approval of customary incidental accessory uses as reviewed and approved by the Zoning Administrator.

The Applicants state that they understand this requirement.

- G. No use or activity permitted as a special exception shall be enlarged or extended beyond the limits authorized in the grant of special exception. All enlargements, extensions, and changes in use shall require grants of special exception, as in the case of an original petition.

The Applicants state that they understand this requirement.

- H. If a grant of special exception is denied, no new petition for the denied use on the same property shall be accepted by the Board of Appeals for 1 year after the date of denial of the petition.

The Applicants state that they understand this requirement.

- I. A decision of the Board of Appeals granting a special exception will be void 5 years from date of approval by the Board of Appeals unless the use is established, a building permit is issued, construction has begun, or final site development plan approval has been received in accordance with the terms of the decision. Upon written request submitted to the Zoning Administrator no later than 1 month prior to the expiration date and for good cause shown by the Applicants, a 1 time extension may be granted by the Zoning Administrator for a period not to exceed 6 months.

The Applicants state that they understand this requirement.

The following provisions shall apply to all accessory dwelling units greater than 1000 square feet in the RC, A, R1, R3, R5, R8, R12, R16, VC, MXD, PUD and MX districts.

Only 1 accessory dwelling unit may be created on a lot that the

11671 Meeting House Road parcel, zoned for residential use, will only contain 1 accessory dwelling unit as described in the submitted site plan.

- A. Accessory dwelling units greater than 1000 square feet shall be allowed in single-family dwellings, in an accessory structure, or built as a separate accessory structure, on a single-family lot.

The Applicants state that the ADU will be located in an accessory structure as described in the submitted site plan.

- B. The owner of the property must reside in the principal dwelling or in the accessory dwelling unit.

The Applicants state that they intend to live in the main house at 11671 Meeting House Road.

- C. There must be at least 1 additional parking space provided for the accessory dwelling unit. On-street parking may be utilized to meet this requirement.

The Applicants state that the ADU is above a 3-car garage and 2 of the bays will be used by the ADU residents – one of the Applicants elderly parents. One Applicant will use the 3rd bay of the 3-car garage and the other Applicant will use the 4th bay in the basement garage per the submitted site plan. There will also be parking available in the courtyard area in front of the main house for approximately 3-4 cars.

- D. An accessory dwelling unit located in an accessory structure or built as a separate accessory structure must comply with the accessory structure requirements of § 1-19-8.240(B).

The Applicants state that they fully understand and agree to the requirements of the Frederick County Zoning Ordinance, Sect. 1-19-8.240, and the proposed Accessory Dwelling Unit meets all the requirements of Sect. 1-19-240(B).

- E. ADUs are intended to serve ongoing housing needs of county residents. Short term rental of ADUs in the nature of extended stay hotels, Airbnbs, or seasonal temporary housing is not permitted.

The Applicants state that the ADU will not be used for any short-term rental or lease—such as extended stay hotels, Airbnbs, or seasonal temporary housing. The main purpose of the ADU is to provide housing for the Applicants's elderly parents.

- F. The owner of the principal residence shall file an annual statement with the Zoning Administrator verifying that the conditions under which the special exception was granted remain the same.

The Applicants state that they will file an annual statement with the Frederick County Zoning Administrator verifying that the conditions under which the special exception was granted remain the same.

- G. If the ownership of the lot changes, the subsequent owner must provide a statement to the Zoning Administrator as to the continuing use and eligibility of the accessory dwelling unit.

The Applicants state that they understand this requirement.

- H. Due to the nature of this use, site plan approval can be granted by the Zoning Administrator in lieu of the Planning Commission.

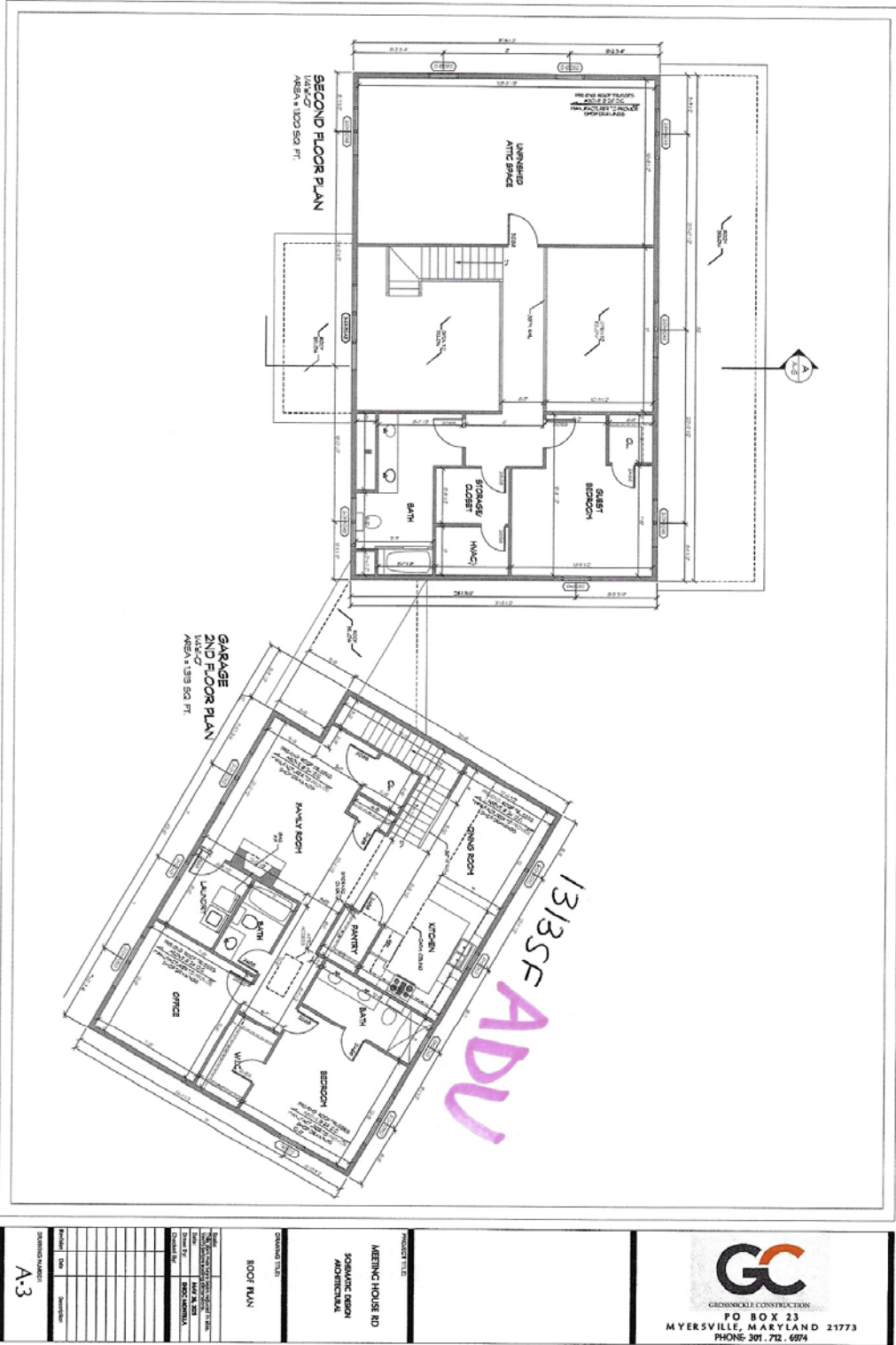
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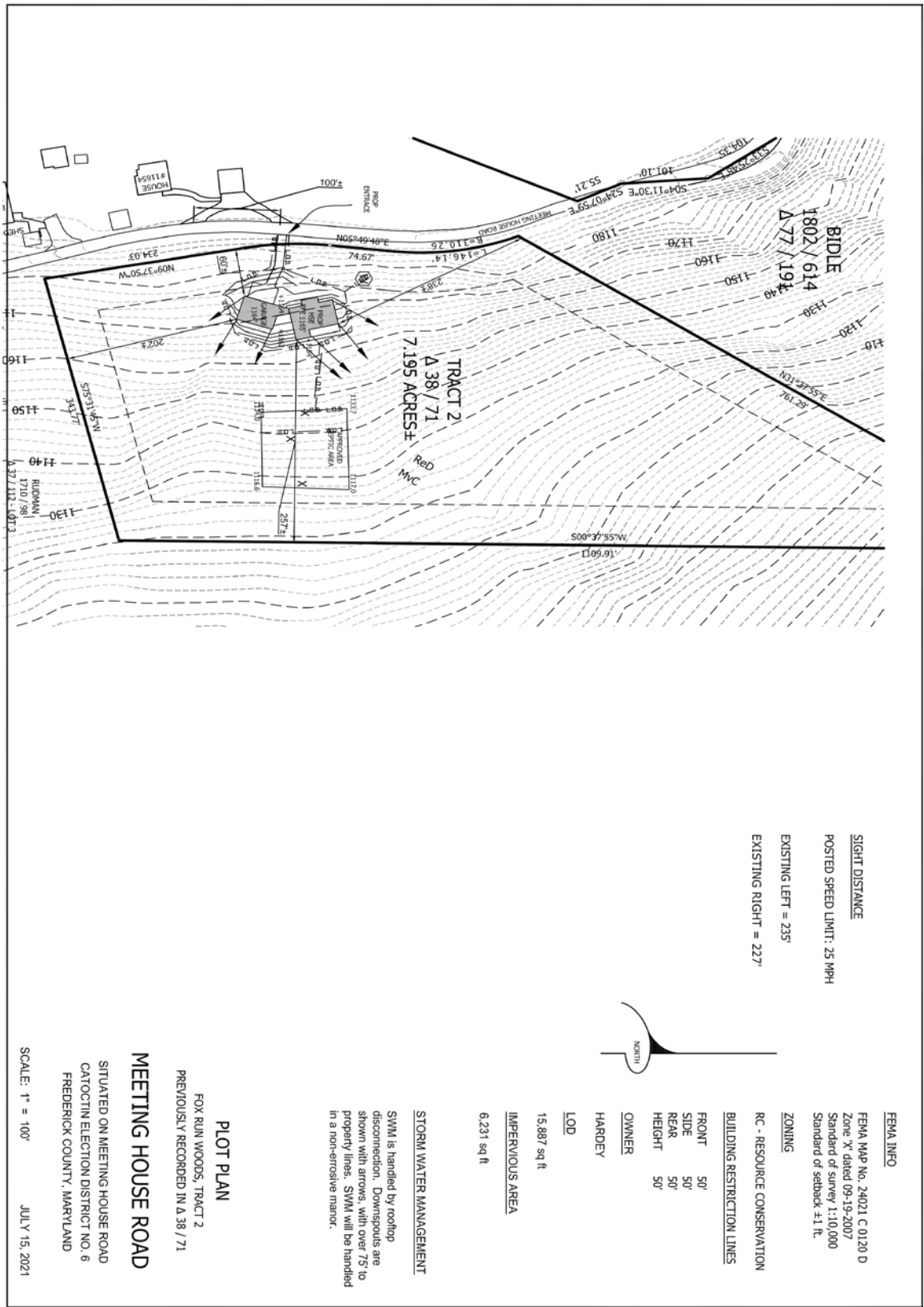
- I. An accessory dwelling unit meeting the provisions of § 1-19-8.212 shall be considered a permitted accessory use and therefore not subject to this section.

The Applicants states that they understand this requirement.

Action Needed:

Staff requests that the Board consider approval of a Special Exception to permit an Accessory Dwelling Unit (ADU) Greater than 1,000 sq. ft. in accordance with Section 1-19-3.210 and Section 1-19-8.321 of the Frederick County Zoning Code. The ADU is 1,313 sq. ft.





GIS MAPS

