



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: May 10, 2021 1900 hours

Location: WebEx Virtual Meeting

Attendance:	Battalion 1 (Todd Johnson).....	Present
	Battalion 2 (David Remsburg)	Present
	Battalion 3 (Susan Nicol).....	Present
	Battalion 4 (Micky Fyock)	Absent
	Battalion 5 (Allen "Frank" Davis)	Present
	Career Rep (George Lane)	Absent
	Career Rep (Kevin Schmidt).....	Present
	Citizen Rep (Susan Reeder Jessee)	Present
	Citizen Rep (Gunnar Pedersen)	Present
Nonvoting Reps:	Frederick County Executive (Jan H. Gardner).....	Absent
	Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Absent
	Fire & Rescue Services (Chief Tom Coe).....	Present
	Volunteer Fire & Rescue Assoc. (President Alan Hurley).....	Present
	Volunteer Fire & Rescue Services (Shane Darwick)	Present
	Local #3666 (President Stephen Jones)	Present

Guests: None

Frederick County Fire Advisory Board Meeting

May 10, 2021

I. CALL TO ORDER:

Chairman Todd Johnson called the meeting to order at 7:00 p.m.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Micky Fyock, Battalion 4 Representative
2. George Lane, Career Representative
3. Jan Gardner, County Executive
4. Dr. Jeffrey Fillmore, Jurisdictional Medical Director

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Motion to approve April minutes: Moved by Dave Remsburg
Seconded by Susie Nicol

VOTE: YES: 7 NO: 0 ABSTAIN: 0 PASSED

V. BOARD MEMBER COMMENTS:

None.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Mrs. Jan Gardner:

As County Executive Jan Gardner was absent, no report was given.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

As Dr. Fillmore was absent, no report was given.

C Fire & Rescue Division Director, Chief Tom Coe

COVID

COVID Currently have one responder in isolation

In the process of updating the Special Order that defines our guidelines for COVID related events. Expect to have that communicated out with an effective date of June 1st.

Staff continue to partner with the Health Department with vaccination efforts.

Facilities

Progress continues on the construction of the Northgate Fire Station.

Conversion of the warehouse on Tilco Drive continues.

Construction has started on the PSTF parking lot.

Apparatus

Progress continues on the construction of Engine 291, Truck 23 and Truck 5, as well as the shared Mobile Command Unit.

The FY22 recommended budget includes the purchase of 3 Engines, 1 Tanker, an Air Unit and an Ambulance. Two of the Engines, the Air Unit and the Ambulance are replacement vehicles.

Training

RC 29 continues with 18 recruits and is slated to graduate on July 16th. The graduation of this class will allow for the conversion to full time staffing at Guardian Hose in Thurmont.

RC 30 candidates will receive conditional offers this week. Class will run from July 26, 2021 to February 11, 2022 and will fill our current vacancies and any new positions that are in the recommended budget.

In the process of conducting the Technician promotion process.

EMS Week

May 16-23, 2021

Posthumous Recognition

Technician Michael Powers was posthumously recognized at the 36th annual Fallen Heroes Day at Dulaney Valley Memorial Gardens on May 7th.

D. President, FCVFRA, Alan Hurley:

President Hurley stated that he did not have anything to report for the May meeting.

E. Local #3666, President, Stephen Jones:

President Jones stated that he did not have anything to report for the May meeting.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Assistant Chief, Shane Darwick:

Cadet/Internship Program

Program has been included in the FY22 Proposed Budget

Operations Committee

The Operations Committee held an “All Chiefs” meeting on April 20th at Vigilant Hose Company. Multiple committee reports were provided. The next meeting will be June 15, 2021

B. EMS Committee

No report.

IX. DISCUSSION ITEMS

A. Old Business

Accreditation Ordinance Change

Chief Coe stated that the staff report is waiting to be reviewed by the County Council.

FRAB Representation

To date, no letters of interest have been received for the 4 vacancies of Citizen Representative, Battalion 2 Representative, Battalion 3 Representative and Career Firefighter Representative.

B. New Business

Draft Policy 03.00.11 – Purchase of New or Replacement Apparatus

Policy outlines the process to purchase new or replacement apparatus. FRAB members are urged to review the policy with their constituents for approval at the June meeting.

Question Asked: “How many people are on the Planning Workgroup?”

Chief Coe replied: Thirteen: 5 Volunteer representatives, 5 Career representatives, and 3 DFRS representatives.

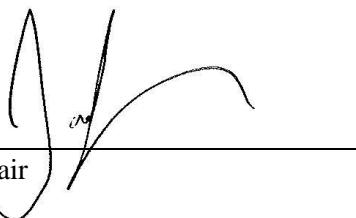
Policy 04.00.09 – Mobile and Portable Radios

The Mobile and Portable Radio Policy establishes responsibility of radio purchase, repair and replacement. The policy went into effect on May 3, 2021. FRAB members are urged to review the policy with their constituents for approval at the June meeting.

X. ADJOURNMENT

The meeting adjourned at 7:26 p.m.

APPROVED


Todd Johnson, Chair

APPROVED

6/14/2021

Date of Approval

APPROVED


Gunnar Pedersen, Co-Chair

APPROVED

6/14/2021

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