



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

MEETING MINUTES

May 5, 2021

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Barbara Wyatt (Vice-Chair), Mary Thompson, Tyler Bastian, Eytan Moked, Hettie Ballweber, Blaine Hoffmann

Members Absent: Jack Lynch

Staff Present: Amanda Whitmore, Historic Preservation Planner
Kathy Mitchell, Senior County Attorney

Chair Baker brought the meeting to order at approximately 7:02 PM and declared that a quorum was present. The following are summary minutes:

I) **APPROVAL OF MINUTES – April 7, 2021**

The HPC reviewed the Minutes of the April 7, 2021 meeting. Mr. Moked **MOVED** that the HPC **APPROVE** the April 7, 2021 Minutes as written. Ms. Ballweber **SECONDED** the MOTION. The **MOTION** passed unanimously.

II) **UNFINISHED BUSINESS**

a) Additional Comments on Draft Design Guidelines (Discussion Only)

Mr. Moked commented that the spelling of Woodsborough on page 22 of the guidelines should be double checked that it should not be –boro. Mr. Moked further stated on page 87 the word “important” in the caption needs corrected.

Mr. Baker suggested a discussion about mid-century modern architecture and materials should be added to the guidelines as a separate chapter or sub-chapter. Ms. Wyatt commented that this discussion may already be included in the materials chapter and to double check the section. Mr. Baker further stated that some of the photographs and illustrations should be changed to be more illustrative. A bibliography of style manuals should also be included in the Appendix that includes mid-century materials.

Public Comment:

Mr. Jim Jamison submitted a written comment regarding expanding the historical overview section to include more discussion regarding slavery in the county.

Ms. Gelda Ortega left a recorded message asking for where to go for contractors to do the type of work in the guidelines. Staff suggested going to Preservation Maryland's Preservelist website or the Maryland Association of Historic District Commission's

contractor list webpage. Ms. Wyatt also suggested asking a contractor if they are familiar with the Secretary of the Interior's Standards and Treatment Guidelines.

b) Revised Update to Rules of Procedure

Staff proposed an amendment to the Elections section 2.1 of the Rules of Procedure following discussion from the April 7, 2021 meeting. The proposed amendment is to establish a one-year term limit for each position that could be served for two consecutive terms.

Ms. Thompson **MOVED** that the Commission approve the Revised Rules of Procedure as proposed. Ms. Wyatt **SECONDED** the MOTION. The motion passed 5-1.

III) NEW BUSINESS

a) FY 22 Rural Historic Preservation Grant Application Rankings.

Staff presented the rankings of the ten grant applications for the Rural Historic Preservation Grant program as reviewed and ranked by the grant review subcommittee.

Public Comment

None

Ms. Thompson **MOVED** that the Commission approve that the rankings be forwarded to the County Executive as proposed. Ms. Wyatt **SECONDED** the MOTION. The motion passed unanimously.

IV) ADMINISTRATIVE BUSINESS

a) Section 106 Review: Sidewalk Curb and Gutter Construction and Replacement on MD 75 from 1-70 to MD 26

Staff presented the proposed project as outlined in the staff report. Staff recommended that the Commission concur with MDOT SHA's findings that the proposed project will have no adverse effects to historic properties.

Ms. Ballweber **MOVED** that the Commission concur with MDOT SHA's findings of no adverse effects to historic properties. Mr. Hoffmann **SECONDED** the MOTION. The motion passed unanimously.

b) Staff Update on Response to Section 106 Review: 701 West Potomac St., Brunswick – SHA Property Disposal

Staff updated the Commission that since comments for this project were due May 1, prior to the next HPC meeting, Staff conferred with the Chair and Vice-Chair regarding comments to submit. A comment letter was submitted to MDOT SHA concurring that the project will have an adverse effect to the Brunswick Historic District; that documentation

of the property occur prior to any sale or demolition of the property; and that if the property is sold, a covenant to not demolish the property in five years be extended to 10 years.

c) Reappointment of Jack Lynch to the Historic Preservation Commission

Mr. Lynch is seeking reappointment to the Historic Preservation Commission. Mr. Moked **MOVED** that the Commission recommend Mr. Lynch for reappointment to the County Executive. Ms. Wyatt **SECONDED** the MOTION. The motion passed unanimously.

V) ANNOUNCEMENTS/REMINDERS

Recovering Identity: Northern Frederick County Cultural Resources Survey Update May 24 at 7 p.m. Virtual Meeting

Staff will forward the meeting link to the Commission member for those interested in attending.

Meeting Adjourned at 8:17 p.m.