



HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION

MEETING MINUTES

April 28, 2021

7:00 PM

Virtual Meeting

Members Present: Gary Baker (Chair), Barbara Wyatt (Vice-Chair), Mary Thompson, Jack Lynch, Tyler Bastian, Eytan Moked, Hettie Ballweber, Blaine Hoffmann

Members Absent: None

Staff Present: Amanda Whitmore, Historic Preservation Planner

Chair Baker brought the meeting to order at approximately 7:00 PM and declared that a quorum was present. The following are summary minutes:

I) NEW BUSINESS

- a) Draft Historic Preservation Design Guidelines (Discussion Only)
The Historic Preservation Commission will review the updated Frederick County Historic Preservation Design Guidelines. These guidelines would replace the Interim Design Guidelines that were adopted by the Commission in July 2000.

Staff provided a brief overview of the history of the County's Design Guidelines and why the County is updating the document.

Ms. Rebecca McCormick with Murphy & Dittenhafer presented the draft document and reviewed the layout and chapters with the Commission.

The following are summary comments on the draft document by the Commission members:

Chapter 1

- Include a description of the jurisdiction that the guidelines cover.
- Clarify the review process and differentiate or examples of what is meant in section E.1
- In the Hierarchy of facades include a mention about facades not facing the road.
- Call the period of significance out before the integrity section

- Last bullet on Item 8, specify the appeal is to the Circuit Court

Chapter 2

- Caption on page 13 change to “Rhyolite artifacts in Frederick County...”
- Include historic archeology to the section
- Geography paragraph in Section B move to the beginning of the Chapter prior to Section A

Chapter 3

- Page 28, first bullet add “siting”
- Page 27, second paragraph change the word “usually” to “maybe”
- Further clarify that circulation systems can include roads, driveways, walks, and paths

Chapter 4

- Page 31, the term “appendages” should be clarified or changed to a term a layperson can understand
- Include profile graphic of siding types
- Include stone joint graphic or describe in the text
- Mortar graphics aren’t clear enough
- Include additional photographs on metal roofs

Chapter 5

- Page 64, second paragraph on the left column, include some language regarding protecting and preserving rural roads
- Should burying power lines be required or encouraged?
- Rose Hill site plan is difficult to read. It should be switched to another graphic. Ms. Wyatt may have something that could be included here.
- Include more photographs of villages and landscapes – possibly photographs taken by the drone
- In the agricultural patterns section include wood lots
- Parks include areas set aside for conservation areas
- Include images of historic fences. Staff may have historic images that can be included.
- Champion trees added

Chapter 6

- Include industrial ancillary structures with a new “Industrial and Commercial” section to include mills, grist mills, lime kilns, etc.
- Include illustration of common agricultural buildings to the section
- Further define historic district, building, and structure in the guidelines

Chapter 7

- Page 71 swap the infill photograph for a different image

Chapter 8

- Page 75, photographs identified and zoomed in more to better illustrate
- Section 3 has duplicate word at the beginning
- Include signage and lighting

Chapter 9

- Add iron bridges and Le Gore bridge photographs
- Take out one of the cemetery photographs and replace with an African American cemetery
- Replace the image on page 82

Chapter 10

- Include a site plan example to section. Staff to provide

Appendix

- Define mortar and AHJ
- Further define spalling

Public Comment

Written comment by Mr. Jim Jamieson, *The draft guidelines are comprehensive, thoughtful, well-written and underscore the county's commitment to historic preservation. They also serve as a sound foundation for the development of specific guidelines for rural historic districts that may be established, such as the Peace and Plenty Rural Historic District. Congratulations to those involved in this process. Written comments may follow. Thank you. Jim Jamieson*

Meeting Adjourned at 9:45 p.m.