



# Frederick County Fire and Rescue Advisory Board Meeting

## Meeting Minutes

**APPROVED**

**Date:** February 8, 2021 1900 hours

**Location:** WebEx Virtual Meeting

<b>Attendance:</b>	Battalion 1 (Todd Johnson).....	Present
	Battalion 2 (David Remsburg) .....	Present
	Battalion 3 (Susan Nicol).....	Present
	Battalion 4 (Micky Fyock) .....	Present
	Battalion 5 (Allen "Frank" Davis) .....	Present
	Career Rep (George Lane) .....	Present
	Career Rep (Kevin Schmidt).....	Absent
	Citizen Rep (Susan Reeder Jessee) .....	Present
	Citizen Rep (Gunnar Pedersen) .....	Present
<b>Nonvoting Reps:</b>	Frederick County Executive (Jan H. Gardner).....	Absent
	Jurisdictional Medical Director (Dr. Jeffrey Fillmore) .....	Present
	Fire & Rescue Services (Chief Tom Coe).....	Present
	Volunteer Fire & Rescue Assoc. (President Alan Hurley).....	Present
	Volunteer Fire & Rescue Services (Shane Darwick) .....	Present
	Local #3666 (President Stephen Jones) .....	Present

**Guests:** None

**Frederick County Fire Advisory Board Meeting**  
**February 8, 2021**

**I. CALL TO ORDER:**

Chairman Todd Johnson called the meeting to order at 7:00 p.m.

**II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:**

Absent was:

1. Kevin Schmidt, Career Representative
2. Jan Gardner, County Executive

**III. INTRODUCTION OF GUESTS:**

None.

**IV. APPROVAL OF PREVIOUS MEETING MINUTES:**

Motion to approve January minutes: Moved by Gunnar Pedersen  
Seconded by Micky Fyock

**VOTE: YES: 8 NO: 0 ABSTAIN: 0 PASSED**

**V. BOARD MEMBER COMMENTS:**

None.

**VI. PUBLIC COMMENTS:**

None.

**VII. EX OFFICIO MEMBER REPORTS:**

**A. Frederick County Executive, Mrs. Jan Gardner:**

As County Executive Jan Gardner was absent, no report was given.

**B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:**

COVID

Working on getting EMT's approved as vaccinators.

Legislation

Bill currently with legislature to extend Medicaid to BLS transports.

Protocol

New protocol to allow paramedics to operate infusion pumps in ambulances.

Whole blood request by aviation was approved.

New text format for protocols is coming out. You will notice a new format in printed materials.

BLS will be able to do albuterol nebulizer treatments and use glucometers to determine if they need to be treating hypoglycemics.

### Meritus & FHH

Both Meritus and Frederick Health have been able to get patients moved to hospital stretchers in less than 20 minutes.

**Question Asked: “With BLS units doing nebulizer treatments, the EMS Committee may need to think about future funding requirements?” “And the infusion pumps will be on the ALS units, correct?”**

Dr. Fillmore replied: Yes, and it's an optional protocol so you will be able to choose if you want to participate and yes, the question will be the cost. Is the cost too much to have a benefit from doing it. And yes, with BLS they would need to have a set up for nebulizing. The IV infusion is totally at our option, whether we want to participate in the program.

### **C. Fire & Rescue Division Director, Chief Tom Coe**

#### COVID

Currently have 13 career/volunteer members in quarantine, four of which are positive.

Added BLS vaccinator to assist the Health Department with vaccinations.

#### Training

RC 29 currently has 21 recruits. Still on schedule for July graduation.

RC 30 – working on recruitment process. Offering a virtual written test.

Paramedic Class 7 currently has 15 students who have recently completed their first big session test.

#### Planning & Research Workgroup

First meeting of workgroup was held mid-January. Second meeting is scheduled for tomorrow.

#### Northgate Fire Station

Construction company received the notice to proceed on January 19<sup>th</sup>. Construction trailers have been moved to the site as well as a Conex with supplies.

#### Director Volunteer Fire & Rescue Services

First round of interviews for position will be held soon.

#### Annual Report

In the final stages of preparing the 2020 Annual Report.

**Question Asked: “What is the make-up of the Planning Workgroup?”**

Chief Coe replied: The committee is made up of 5 members from FCVFRA, 5 members of Local 3666 and 3 DFRS representatives.

### **D. President, FCVFRA, Alan Hurley:**

President Hurley stated that he did not have anything to report for the February meeting.

### **E. Local #3666, President, Stephen Jones:**

President Jones stated that he did not have anything to report for the February meeting.

## **VIII. COMMITTEE REPORTS**

### **A. Volunteer Fire and Rescue Association, Assistant Chief, Shane Darwick:**

#### Operations Committee

No report.

#### COVID

Bi-weekly calls are being conducted in an effort to address COVID-19 operational concerns.

#### Records Management System

Meeting monthly with DFRS and DVFRS to ensure records management compliance.

#### 59th Inauguration of a United States

Frederick County volunteered apparatus and services in Washington, D.C. on Wednesday, January 20, 2021 as part of Inauguration Day 2021. Companies that provided services were United Steam Fire Company, Vigilant Hose Company, Middletown Volunteer Fire Company, New Market District Volunteer Fire and Rescue Company, Fort Detrick and Camp David Fire Companies.

#### Gear Up

Will be held virtually in February, CPR and PE/SCBA will be rescheduled in March if COVID-19 restrictions are lifted.

PPE Voucher Program – Process began on July 1; to date we have used 58 vouchers. The budget allotment was for 96 sets of PPE. We continue to hear concerns from companies who have taken in more members than they have available vouchers.

#### **Question Asked: “Can the unused vouchers be re-distributed to other companies?”**

Assistant Chief Darwick replied: Yes, we are looking at that. And, the companies are helping each other out as needed.

#### **Question Asked: “Is the collaboration with the vouchers usually done within the Battalion or does it cross over the Battalions?”**

Assistant Chief Darwick replied: It's been crossing over.

### **B. EMS Committee**

No report.

## **IX. DISCUSSION ITEMS**

### **A. Old Business**

#### Accreditation Ordinance Change

Staff report has been drafted. Will be sending document to the County Attorney's office for them to draft a Bill and then the staff report will be submitted to the County Council.

As a side note, the financial spending policy, EMS Ambulance Billing update was approved and will be effective July 1, 2021.

#### Accreditation Update

Chairman Johnson stated that he did not receive any comments since the last meeting regarding the proposal to modify the process to verify compliance. Please submit any comments within the next week.

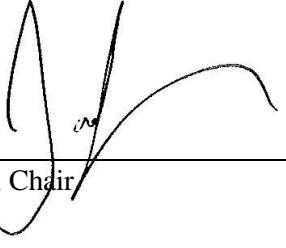
**B. New Business**

Update on the FY2022 Budget  
No report available.

**X. ADJOURNMENT**

The meeting adjourned at 7:26 p.m.

**APPROVED**

  
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Todd Johnson, Chair

**APPROVED**

3/8/2021

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Date of Approval

**APPROVED**

  
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Gunnar Pedersen, Co-Chair

**APPROVED**

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