



# HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



## FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION MEETING MINUTES

February 3, 2021

7:00 PM

Virtual Meeting

Members Present:

Gary Baker (Chair), Barbara Wyatt (Vice-Chair), Mary Thompson, Jack Lynch, Tyler Bastian, Eytan Moked, Hettie Ballweber, and Blaine Hoffman

Members Absent:

None

Staff Present:

Amanda Whitmore, Historic Preservation Planner  
Kathy Mitchell, Senior County Attorney

Chair Baker brought the meeting to order at approximately 7:00 PM and declared that a quorum was present. The qualifications of the members, staff, and any consultants used by the Commission are on file with the Planning and Permitting Division and are incorporated as part of the record of this meeting. The official record of the meeting is the audiotape retained by the Planning and Development Review Department. The following are summary minutes:

**I) APPROVAL OF MINUTES – January 6, 2021**

The HPC reviewed the Minutes of the January 6, 2021 Meetings. Ms. Thompson **MOVED** that the HPC **APPROVE** the January 6, 2021 Minutes as written. Mr. Moked **SECONDED** the MOTION. The **MOTION** passed unanimously.

**II) NEW BUSINESS**

**a) CR # 20-02 Rocky Springs Chapel and School House Frederick, MD**

Applicant was seeking to nominate the Rocky Springs Chapel and the Rocky Springs School House to the County Register of Historic Places. Staff presented the application as meeting criteria 1-23-6B(1A), 1-23-6B(1B), 1-23-6B(1C), 1-23-6B(1D), and 1-23-6B(2A) as outlined in the Frederick County Code. Commissioners requested additional information regarding the rear of the property and renovation plans for the school house be provided and included in the file. No public comments were provided or submitted.

Ms. Wyatt **MOVED** that the HPC determine the property eligible for designation based on the designation criteria presented and that the applicant provide the requested information to be added to the file. Ms. Ballweber **SECONDED** the MOTION. The **MOTION** passed unanimously.

<b>b)</b> COA # 21-01	Elisha Beall Landscape Plan	Urbana, MD
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Applicant is seeking approval of a landscape plan for the Elisha Beall property (CR# 99-01) to plant trees along the drive, add vegetation screen along property boundary and extend split rail fence around the property. Staff presented that the application met the guidelines and standards and recommended approval.

Ms. Thompson **MOVED** that the HPC **APPROVE** the landscape plan as presented. Mr. Bastian **SECONDED** the MOTION. The **MOTION** passed unanimously.

### **III) UNFINISHED BUSINESS**

- a)** Rose Hill Jurisdiction (Not on Agenda)

This item was not on the agenda. The Commission asked for an update on the jurisdiction question regarding Rose Hill's nomination to the County Register. Staff provided that since the property is located within the City of Frederick's municipality, that the County does not have jurisdiction and cannot nominate the property to the County's Register of Historic Places.

### **IV) ADMINISTRATIVE BUSINESS**

- a)** CLG Non-Capital Grant Project Update

Staff updated the Commission that Murphy & Dittenhaffer were selected following the RFP process and will be the firm updating the historic preservation design guidelines. A kickoff meeting was held with Barbara Wyatt and Gary Baker in attendance.

- b)** MHT Non-Capital Survey of Northern Frederick County (Not on Agenda)

This item was not on the agenda but an update was requested. Staff updated the Commission that the partnership with Catoctin Furnace Historical Society, African American Resources Cultural Heritage, and the County was awarded \$50,000. This grant funding will be used to complete research and develop a historic context survey of African Americans in the northern area of the county as well as document resources associated with African Americans. Research is currently underway and the project will be completed by spring of 2022.

**Meeting Adjourned at 8:38 p.m.**