



## HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1147



### FREDERICK COUNTY HISTORIC PRESERVATION COMMISSION MEETING MINUTES

January 6, 2021

7:00 PM

Virtual Meeting

Members Present:

Gary Baker (Chair), Barbara Wyatt (Vice-Chair), Mary Thompson, Joan Porter, Jack Lynch, Tyler Bastian, Eytan Moked, Hettie Ballweber, and Blaine Hoffman

Members Absent:

None

Staff Present:

Amanda Whitmore, Historic Preservation Planner  
Kathy Mitchell, Senior County Attorney

Chair Baker brought the meeting to order at approximately 7:03 PM and declared that a quorum was present. The qualifications of the members, staff, and any consultants used by the Commission are on file with the Planning and Permitting Division and are incorporated as part of the record of this meeting. The official record of the meeting is the audiotape retained by the Planning and Development Review Department. The following are summary minutes:

**I) APPROVAL OF MINUTES – December 2, 2020**

The HPC reviewed the Minutes of the December 2, 2020 Meetings. Mr. Hoffman **MOVED** that the HPC **APPROVE** the December 2, 2020 Minutes as written. Ms. Ballweber **SECONDED** the MOTION. The **MOTION** passed 6-0-1 (Ms. Wyatt was having connectivity trouble).

**II) ADMINISTRATIVE BUSINESS**

**a) Maryland Association of Historic District Commissions Training Course**

Staff presented two possible training courses to schedule for the Commission and Staff: Design Review course and Law & Procedures course. Trainings are two and a half hours each and would be paid from the CLG Training and Education grant funding. Commissioners were in favor of scheduling these for a Saturday and Staff will work to coordinate.

**III) UNFINISHED BUSINESS**

**a) COA #20-02      Crown Rose Estate CR #16-01      1902 Jefferson Pike**

Item was removed from the agenda. Applicant is working with staff on providing additional submission materials.

**b) Crown Rose Site Plan Review and Discussion**

Staff presented the timeline of Crown Rose Estate's site plan approval and the four development phases identified on the plan. The Commission did not see the entire site plan to comment on prior to the Planning Commission because the property had not yet been designated to the County Register. The site plan was approved in April 2019 the same month that the property was designated by the County Council to the County Register. The Commission expressed a desire to see a change in the order of approval so that properties become designated to the County Register before site plan approval so that the Commission has the opportunity to provide comment on the site plan prior to it being reviewed by the Planning Commission.

## IV) NEW BUSINESS

a) DOE #20-01 White Oak Springs Frederick, MD

Applicant is seeking a determination of eligibility for listing to the County Register of Historic Places. Staff presented the application as meeting criteria 1-23-6B(1A) and 1-23-6B(2A) as outlined in the Frederick County Code. Since the farm setting had been lost and the property is located in a new housing development, Commissioners did not concur that the property met the 1-23-6B(1A) criteria. Ms. Wyatt commented that the property was not eligible for designation and did not meet any of the criteria.

Mr. Moked **MOVED** that the HPC determine the property eligible for designation based on criteria 1-23-6B(2A) and that the applicant provide updated information describing the current setting and structure and plans and details about the rehabilitation for the house. Mr. Bastian **SECONDED** the MOTION. The **MOTION** passed 6-1-0.

b) CR #20-02 Rose Hill Manor Frederick, MD

The property is proposed for nomination to the County Register of Historic Places. Staff presented the application as meeting criteria 1-23-6B(1A), 1-23-6B(1C), 1-23-6B(1D), and 1-23-6B(2A) as outlined in the Frederick County Code. Commission comments included incorporating a contributing list of structures and objects to the documentation, addressing more of the diversity associated with the property, and clearly identifying a period of significance for the property. Additionally, Staff will need to confirm if the City of Frederick has jurisdiction over the property.

Mr. Lynch **MOVED** that the HPC recommend the property for designation to the County Register of Historic Places. Ms. Thompson **SECONDED** the MOTION. The **MOTION** passed unanimously.

## **Meeting Adjourned at 9:10 p.m.**