



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: February 10, 2020, 1900 hours

Location: Winchester Hall
3rd Floor Hearing Room
12 E. Church Street, Frederick, MD 21701

Attendance:	Battalion 1 (Todd Johnson)	Present
	Battalion 2 (David Remsburg).....	Present
	Battalion 3 (Susan Nicol)	Present
	Battalion 4 (Micky Fyock)	Present
	Battalion 5 (Allen "Frank" Davis)	Present
	Career Rep (George Lane).....	Present
	Career Rep (Kevin Schmidt)	Present
	Citizen Rep (Susan Reeder Jessee).....	Present
	Citizen Rep (Gunnar Pedersen)	Present

Nonvoting Reps:	Frederick County Executive (Jan H. Gardner)	Absent
	Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Absent
	Fire & Rescue Services (Interim Chief Tom Coe)	Present
	Volunteer Fire & Rescue Assoc. (President Alan Hurley).....	Present
	Volunteer Fire & Rescue Services (Chief Kevin Fox)	Present
	Local #3666 (President Stephen Jones).....	Present

Guests: None

Frederick County Fire Advisory Board Meeting
February 10, 2020

I. CALL TO ORDER:

Chairman Todd Johnson called the meeting to order at 7:00 p.m.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Jan Gardner, County Executive
2. Dr. Jeffrey Fillmore, Jurisdictional Medical Director

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Motion to approve January minutes: Moved by Susan Nicol
Seconded by David Remsburg

VOTE: YES: 8 NO: 0 ABSTAIN: 1 PASSED

V. BOARD MEMBER COMMENTS:

David Remsburg expressed his condolences to Middletown Fire Company on the unexpected loss of their President.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Mrs. Jan Gardner:

As County Executive Jan Gardner was absent, no report was given.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

As Dr. Fillmore was absent, no report was given.

C. Fire & Rescue Interim Division Director, Chief Tom Coe

Recruit Class 26

Class is currently in the EMT Basic portion of their training.

Recruit Class 27

Class has officially started with 30 recruits and are currently in Firefighter I training.

Promotional Ceremony

Thanks to those who attended the Promotional Ceremony on January 30th. We recognized 18 promotees.

Tanker 33

Tanker 33 is at Atlantic Emergency in Hagerstown. We are awaiting the arrival of the unit to Frederick.

D. President, FCFVRA, Alan Hurley:

President Hurley stated that he did not have anything to report for the February meeting.

E. Local #3666, President, Stephen Jones:

President Jones stated that he did not have anything to report for the February meeting.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Director, Kevin Fox:

Operations Committee

The Operations Committee did not meet in January. The next meeting is February 18, 2020.

LOSAP

The end of year LOSAP process seems to be good so far.

B. EMS Committee

No report.

IX. DISCUSSION ITEMS

A. Old Business

Accreditation Update

Chairman Johnson stated that Chief Fox sent a notice to the Presidents and Chiefs around late December / early January, alerting them that the accreditation process was beginning.

The peer review team training took place on January 30th. The peer review teams from all Battalions were there.

The 2020 review process began on February 1st. It was decided that the review of accreditation manuals would not occur until after February 15th.

The peer review process will conclude on March 31st or before.

A final report will be prepared by Chief Fox for the April 13th meeting.

Battalion 1 – Notice went out to Battalion 2 companies, waiting on dates to come back.

Battalion 2 – Reached out to Battalion 3 companies via email, received one reply so far.

Battalion 3 – Sent emails to the Chiefs and Presidents of Battalion 4, heard back from two departments.

Battalion 4 – No report.

Battalion 5 – First meeting with Battalion 1 is scheduled for February 24th.

Scoring packs were sent to Battalion Representatives

Ordinance Change

The Association is looking at a by-laws change for the mileage.

There is a possibility that the ten list could be changed to five.

FY21 Proposed Ambulance Transport Fee Program Rules and Regulations
To be reviewed at the March FCFRA meeting.

B. New Business

FY21 Fire Rescue Budget Requests

Chief Coe stated that part of the Governor's Capital Budget request included \$1.5 million for improvements at the Public Safety Training Facility. This would be used for increasing our locker capacity and the addition of a multi-purpose building.

Chief Coe added that the County budget process has three components; Capital Improvements, Base and Appeals.

DFRS has submitted a total of 16 appeals for FY21 totaling just under \$4.8 million. The County Executive will review these requests and based on availability and funding priorities recommendations will be sent to the County Council. Our number one priority is for 22 additional firefighters for the staffing of Northgate Fire Station, as well as the transition of Guardian Hose Company from day work staffing to 24/7/365 staffing. The remaining requests range from additional funding for salary expenses to additional ALS units.

Chief Fox added that the Division of Volunteer Fire and Rescue Services had the following appeals: PPE Voucher, Cadet Training Program, Dive Team/Swift Water equipment and an emergency generator for Company 19.

Question Asked: "Is there a contingency plan if the requests are not able to be funded"?

Chief Coe replied: All of these budget requests come with a consequence. We need to see how far we will be able to make it down the list before we can determine what those contingency plans are.

Question Asked: "Will there be a public hearing when you present these"?

Chief Coe replied: We present to the County Executive, she will make a budget. She presents that budget to the County Council, and then there will be public hearings where the citizens can come to speak.

Question Asked: "Is there anything this Board can do to provide any insight"?

Chief Coe replied: Any support the FRAB wants to put behind these budget initiatives is welcomed.

Question Asked: "Have you been given an idea of what kind of excess funds might be available"?

Chief Coe replied: No, we haven't.

Assistance to Firefighters Grant Request

Chief Coe stated that the Division of Fire and Rescue Services is in the process of submitting an Assistance to Firefighters Grant (AFG). Through research and discussions, we have determined that the standardized thermal imaging equipment is reaching an issue where we need to address it. Our AFG request this year will involve three personal issued thermal imaging cameras. Three cameras will be on each fire engine, rescue squad and truck company in the County. In addition to replacing the cameras on the rapid intervention company bags and additional cameras at our training center. The total request of the grant is \$539,476.00. The County's match would be \$53,948.00. If awarded, this would benefit every fire station in Frederick County.

Question Asked: "Those are the Seek imagers"?

Chief Coe replied: The grant is not written brand specific, but we have evaluated the Seek thermal imaging cameras at the academy.

Question Asked: "Are the cameras we have now serviceable"?

Chief Coe replied: There was an initiative to have standardized equipment across the County. I don't think the standardization is there today. Some of the units are no longer serviceable.

X. ACTION ITEM

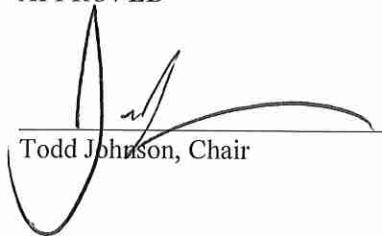
PPE Voucher Policy – Micky Fyock made a motion to approve. Susan Nicol seconded.

VOTE: YES: 8 NO: 0 OPPOSED: 1 PASSED

XI. ADJOURNMENT

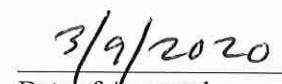
The meeting adjourned at 7:42 p.m.

APPROVED



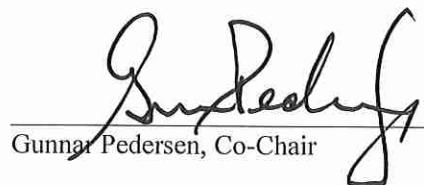
Todd Johnson, Chair

APPROVED



3/9/2020
Date of Approval

APPROVED



Gunnar Pedersen, Co-Chair

APPROVED



9 Mar 20
Date of Approval