



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: October 14, 2019, 1900 hours

Location: Winchester Hall
3rd Floor Hearing Room
12 E. Church Street, Frederick, MD 21701

Attendance:

Battalion 1 (Todd Johnson)	Present
Battalion 2 (David Remsburg).....	Present
Battalion 3 (Susan Nicol)	Present
Battalion 4 (Micky Fyock)	Absent
Battalion 5 (Allen "Frank" Davis)	Present
Career Rep (Vacant)	Vacant
Career Rep (Kevin Schmidt)	Present
Citizen Rep (Susan Reeder Jessee).....	Absent
Citizen Rep (Gunnar Pedersen)	Absent

Nonvoting Reps:

Frederick County Executive (Jan H. Gardner).....	Present
Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Present
Fire & Rescue Services (Interim Chief Tom Coe)	Present
Volunteer Fire & Rescue Assoc. (President Alan Hurley).....	Present
Volunteer Fire & Rescue Services (Chief Kevin Fox)	Present
Local #3666 (President Stephen Jones).....	Absent

Guests: None

**Frederick County Fire Advisory Board Meeting
October 14, 2019**

I. CALL TO ORDER:

Chairman Todd Johnson called the meeting to order at 7:01 p.m.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Micky Fyock, Battalion 4 Representative
2. Gunnar Pedersen, Citizen Representative
3. Susan Reeder Jessee, Citizen Representative
4. Stephen Jones, President IAFF Local #3666

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

September meeting minutes could not be approved due to the lack of a quorum.

VOTE: YES: 0 NO: 0 ABSTAIN: 0 PASSED

V. BOARD MEMBER COMMENTS:

None.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Mrs. Jan Gardner:

Recruit Class 25

Graduated on September 27th.

SAFER Grant

Award of grant will allow hiring of 38 additional firefighters.

National Fallen Firefighters Weekend

Event was held the first weekend in October in Emmitsburg. Glad to have the glass etching located at the Fire and Rescue Museum.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

CHATS (County/Hospital Alert Tracking System)

State is looking to overhaul the hospital alert system, possibly even the dissolution of the system.

Heat Emergencies

Received requests to run heat emergencies similar to the way cardiac arrests are run in the field. The athletic trainers in the State would like to have a system in place at each practice site where patients can be cooled down at the site instead of in the ambulance.

Dopamine

Will probably be replacing Dopamine with Epi as a vasoconstrictor.

Toradol

Toradol has been approved as a pain medicine for IV use.

Question Asked: "CHATS, in the hierarchy of diversions, there are also diversions for specialty care; like stroke centers. Is that carved out somehow?"

Dr. Fillmore replied, I don't see any changes for Frederick.

Question Asked: "In regards to the heat related emergencies is that more for sports?"

Dr. Fillmore replied, Generally speaking, however the same situations could apply to anyone who is overexerting themselves in the heat.

C. Fire & Rescue Interim Division Director, Chief Tom Coe:

Recruit Class 25

Twenty-four recruits graduated and are now doing their field internship. They will begin counting towards our staffing compliment on October 26th.

Recruit Class 26

Family night will be held on Friday, October 25th, class will start on October 28th.

Recruit Class 27

Class will start in late December. Currently in the process of working through the conditional offers.

Recruit Class 28

Class will start in March, 2020. Candidates have their written testing this week at the Urbana Fire Station.

Annex Building

Building renovations will start the end of October.

Apparatus

- Tanker 33 is underway at the Pierce Plant in Florida. Expect final inspection of unit to be in late November.
- Ambulance inspections have been completed.
- SCBA Flow Testing at all stations has been completed.
- Hose testing to be completed in November.

Records Management System

In the process of working with IIT and ImageTrend to set the system up to be online January 1, 2020.

Patient Care Reporting Computers

Computers have been ordered. Waiting for their arrival so they can be programmed and delivered to the stations.

MDT Replacement

First phase of replacement has been completed. All MDT's in ALS chase cars have been replaced.

Comment: Frank Davis commented that the constant changes create a burden on the volunteers.

Chief Coe replied, that the good news is that the Patient Care Reporting computers will be using the same software, just a better device. Hopes that the ImageTrend software will be more user friendly. We understand the training challenges and will try to make it the least burdensome as possible.

D. President, FCFVRA, Alan Hurley:

President Hurley thanked Chief Fox for all that he has done with the Accreditation process.

E. Local #3666, President, Stephen Jones:

President Jones was absent; No report given.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Director, Kevin Fox:

Operations Committee

The Operations Committee did not meet in September, however there is an All Chiefs meeting tomorrow.

Compliance Training

Compliance training continues. Thanks to the Department of Emergency Management who is allowing us to use a bank of computers to go to the stations to complete the training.

B. EMS Committee

No report.

IX. DISCUSSION ITEMS

A. Old Business

Accreditation Process

Chairman Johnson stated that at the last meeting he mentioned that each of the Battalion Representatives that serve on the Fire and Rescue Advisory Board are to go back to their Battalions and develop a Peer Review Team. Also, we do have a four person workgroup that will look at developing an informational program on the Accreditation process. The workgroup will consist of Dave, myself, Chief Fox and Gary Keller.

Chief Fox stated that he was able to get all the data, he was provided with this year, entered into the LOSAP database and has reached out to IIT for assistance with retrieving information back out. Twelve companies have received full accreditation (Companies 1,2,3,4,5,6,11,17,18,20,24 & 30). Thirteen stations still require remediation. He has reached out to all of those Companies.

Question Asked: "Does the database allow for "live" updates?"

Chief Fox replied, I want to make sure that it is good accurate information and I don't really know, as it is a work in progress.

Question Asked: "How many of the Companies that require remediation can be moved into compliance?"

Chief Fox replied, I am optimistic that there are probably 3 that we may not be able to get fully accredited. The others just need to provide minimal information.

Protective Clothing Replacement

Chief Fox stated that they are working on pairing up the PPE with individuals.

Appointments to Fire and Rescue Advisory Board

Chairman Johnson stated that he has not received any applications yet.

Kevin Schmidt added that they should expect to receive an application soon.

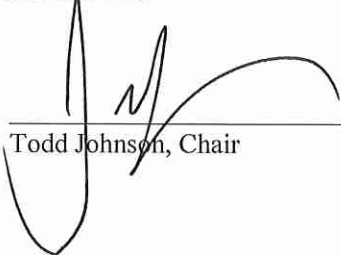
Addition to the Agenda

Chief Fox added that the FY'21 budget is in full swing and he will be communicating with the Companies, seeking their requests for any needs they may have.

X. ADJOURNMENT

The meeting adjourned at 7:32 p.m.

APPROVED



Todd Johnson, Chair

APPROVED



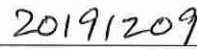
Date of Approval

APPROVED



Gunnar Pedersen, Co-Chair

APPROVED



Date of Approval