

Frederick County Commission For Women

401 Sagner Avenue
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(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



**Frederick County Commission for Women: Public Meeting
Minutes
Monday, August 28, 2023
7:00 pm
Location: WebEx**

COMMISSIONERS

Cindy Shubin
President

Shauna Mulcahy
Vice President

Sesha Jupudi
Recorder

Kate O'Leary
Treasurer

**Marguerite Vacca-
Kaye**
At large

Melissa Atherholt
Rosario Campos
Valerie Dougherty
Lois Jarman
Maura Page

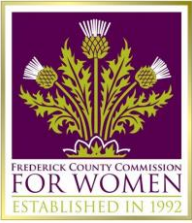
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Women is affiliated with
Frederick County
Government*

- I. Call to order, attendance, and approval of June and July meeting minutes
 - Cindy Shubin called the meeting to order at 7:04pm
 - Commissioners Present: Cindy Shubin, Shauna Mulcahy, Sesha Jupudi, Marguerite Vacca-Kaye, Melissa Atherholt, Rosario Campos, Valerie Dougherty, Maura Page
 - Commissioners Absent: Kate O'Leary, Lois Jarmin
 - Guests: Zohreh Rezazadeh, potential future Commissioner
 - Minutes for June and July were approved unanimously with no changes
- II. County Council Legislative Update – County Councilwoman Renee Knapp
 - Renee gave an update on 2 Legislative bills that passed recently related to woodworking in agricultural district and converting public schools into an ORI zone.
- III. Treasurer's Report – Kate O'Leary
 - Kate shared the fiscal year financial results ending in June 2023. In next month's meeting, Kate recommended that the Commission discuss how to use the Commission's excess funds of approximately \$28000 carried over from prior years.
- IV. Committee Report - Legislative & Voter Issues – Co-chairs Cindy Shubin and Kate O'Leary
 - No new updates.
- V. Committee Report - Outreach and Community Concerns – Chair Rosario Campos
 - Val to reach out to Asian American Center about tabling at the Frederick Community Health Fair that is scheduled to occur at Frederick High from 9-3pm on Saturday Oct 7th.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

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- Marguerite motioned for the commission to sponsor the Heartly House’s October 21st event “Walk a Mile In Their Shoes” at the \$250 sponsorship level, and Melissa seconded the motion. The vote passed unanimously.
- Valerie agreed to be the Chair of the Social Media and Marketing subcommittee.

VI. Committee Report - Recruitment – Melissa Atherholt

- Melissa mentioned that we have 5 vacancies and Zohreh who has attended 2 sessions so far will be voted on after today’s open meeting in a closed session.
- 2 other women known to Melissa and Cindy are interested in applying.
- Cindy mentioned that Lois’s slot on the Commission is technically also vacant because she termed out, and that she can continue to serve this year because her Commissioner slot has not been filled. Because we have 5 vacancies in addition to this slot, Cindy recommended that we not fill Lois’s slot with a new Commissioner until the other slots have been filled, and that Joyce Grossnickle indicated that Lois will be eligible to formally reapply for a Commissioner position on July 1st 2024.

VII. Old Business – Committee and sub-committee tentative assignments for this fiscal year

- a. Cindy - Executive Committee, Co-Chair Legislative & Voter Issues Committee
- b. Shauna - Executive Committee, Outreach and Community Concerns Committee - RAW sub-committee event chair, Recruitment Committee
- c. Sesha - Executive Committee, Co-Chair Outreach and Community Concerns Committee - She Leads sub-committee, Recruitment Committee
- d. Kate - Executive Committee, Co-Chair Legislative and Voter Issues Committee
- e. Marguerite - Executive Committee, Outreach and Community Concerns Committee - sub-committee community concerns
- f. Melissa - Outreach and Community Concern Committee - She Leads and Raw sub-committees, Chair Recruitment Committee (as well as Handbook and Annual Report)

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g. Rosario - Co-Chair, Outreach & Community Concerns Committee - chair sub-committee community concerns, sub-committee social media/marketing

h. Valerie – Co-Chair Outreach and Community Concern Committee - She Leads sub-committee, chair of social media and marketing sub-committee.

i. Lois - Outreach and Community Concern Committee - RAW sub-committee

j. Maura - Outreach and Community Concern Committee - She Leads sub-committee program chair, Legislative and Voter Outreach Committee with focus on voter outreach

Volunteer and potential future Commissioner - Zohreh Rezazadeh - Outreach and Community Concerns - sub-committees social media/marketing, RAW and She Leads

VIII. New Business – Potential project on rape and sexual assault reporting – Marguerite Vacca-Kaye

- As a private citizen rather than as a Commissioner, Marguerite plans to call and ask questions to find out whether the 6 law enforcement agencies in Frederick County are reporting rape and sexual assault statistics accurately to the FBI, because she indicated that underreporting is an issue nationwide. Marguerite indicated she would provide a summary to the Commission after she has finished. Cindy proposed that if Marguerite’s work reveals discrepancies, that she include in her summary any suggestions she has regarding what actions the Commission might take regarding the findings for discussion at a future monthly Commission meeting.

IX. Public Meeting Adjournment prior to moving to Closed Session

- Cindy closed the meeting at 7:57pm without objections.

X. Closed Session – discussion and voting on potential new member(s)

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