



MEETING MINUTES

FREDERICK COUNTY

Human Relations Commission

25 July 2023 | 6 PM

Winchester Hall, 12N. Church Street, Frederick

ATTENDEES:

Commissioners: Mari Lee, Chris Isleib, Lisa Clark, Veronica Lowe, Karen Duffy, Annette Breiling, Georgette Hughes, Cindy Shubin, Danielle Askin

County Liaisons: OEI Staff: Michael Hughes & Therese Ragland

Guests: Haley Rizkallah, Zenobia Bryant

- I. Call To Order – Mari Lee called the meeting to order at 6:04 PM.
- II. Roll Call of Members – see attendance above.
- III. Public Comments – None at this time
- IV. Frederick City Police Department Report - None
- V. Approval of the April minutes – Chris Isleib moved to approve the minutes; Cindy Shubin seconded. Veronica Lowe abstains. The minutes were unanimously approved.
Approval of The June minutes – Lisa Clark moved to approve the minutes; Veronica Lowe seconded. The Minutes were unanimously approved.
- VI. Committee Reports
 - a. Executive Committee
 - The Executive Committee met and discussed the agenda for the July meeting.
 - Treasurer’s Report – Current starting balance of \$4770.00. Requested an End of the year budget report for FY23. County will submit budget report at the next meeting.
 - b. Standing Committees
 - CRC: No report.
 - GRC: No report.
 - IRC: No report.
- VII. Liaison Reports –None
- VIII. Unfinished Business
 - a. Reparations – Special committee will meet soon to discuss the final forum in our 3-part series. It was suggested that HRC will partner with ARCH to assist in hosting an event at the Delaplaine. There will need to be a vote forthcoming.
 - b. HRC meeting date –Due to Winchester Hall undergoing renovations space is limited. It was

suggested to request updated information in January 2024.

- c. HRD Director update- 1st round of interviews have been completed, 3 candidates were put forward and 2nd round of interviews are underway.

IX. New Business

- a. August meeting: August meeting will be held in the Winchester Room (2nd floor), September & October will be virtual *Note October's meeting will be held on the 24th.
- b. Human Rights Day luncheon will be held on December 10th. The GRC will take the lead on this event. The committee may suggest a budget amount for an honorarium. Will request County Executive or representative to attend and speak.
- c. AACF Health Fair will be held on October 7th. A link will be provided to those who wish to volunteer.
- d. Subcommittee assignments: Members were asked to submit 2 choices of committee preference by August 24th.
- e. Other:
 - Lisa Clark expressed that plaques for Miles and Pat have been received and will be given to them on Aug 24th at Oscars
 - National Night Out will be on August 1st several members are attending the Hill Street event to represent HRC.

X. Staff Report - No report.

XI. Brief Comments - Members that chose to do so gave brief final comments.

HRC shirts, polos, name tags, business cards, and tabletop banner have been delivered and distributed to Committee members.

XII. Adjourn - The meeting was adjourned at 6:50 PM.