



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



Frederick County Commission for Women: Public Meeting Monday June 26, 2023 7:00 pm via WebEx

Meeting Minutes

COMMISSIONERS

Maura M. Page
President

Melissa Atherholt
Vice President

Cindy Shubin
Recorder

Kate O'Leary
Treasurer

Marguerite Vacca-Kaye
At Large

Edwina Benites-LM
Rosario Campos
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Sesha Jupudi
Shauna Mulcahy

*The Commission for
Women is affiliated with
Frederick County
Government*

Roll Call of Commissioners and Introduction of Guests

President Maura Page called the meeting to order at 7:03 p.m., a quorum was present.

Commissioners Present: Maura Page, Melissa Atherholt, Kate O'Leary, Marguerite Vacca-Kaye, Rosario Campos, Shauna Mulcahy, Edwina Benites-LM, Valerie Dougherty, Lois Jarmin

Commissioners Absent: Cindy Shubin, Sesha Jupudi, Lakshmi Darbha

Guests: Zohreh Rezazadeh, prospective Commissioner, County Liaison Kelli Goetz, and County Council member Renee Knapp

Approval of the Minutes: Marguerite motioned to approve the May meeting minutes, Lois seconded. The motion passed with one abstention by Eddie who did not attend the meeting.

Committee Reports

A. Executive Committee

1. Treasurer's Report – Kate shared revised financials from the RAW event with transactions posted to the County ledgers since the last report. Ticket sales totalled \$3,750 and expenses \$2,724.62 for a net profit of \$1,025.38.
2. Lois asked if this was consistent with prior years' financial results. Shauna indicated that Covid years were difficult to compare, but that her recollection of the event at Ceresville was net proceeds of around \$18.
3. Kelli noted that there was lack of communication about the rollout of ticket sales, and therefore the County covered most of the credit card fees associated with the event. Next year the Commission can expect to be charged for all credit card fees for RAW ticket sales.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2019 FCCFW

Rev. 03/14/23



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



COMMISSIONERS

Maura M. Page
President

Melissa Atherholt
Vice President

Cindy Shubin
Recorder

Kate O'Leary
Treasurer

Marguerite Vacca-Kaye
At Large

Edwina Benites-LM
Rosario Campos
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Sesha Jupudi
Shauna Mulcahy

*The Commission for
Women is affiliated with
Frederick County
Government*

Commission Business - Old Business

Old Business was moved up in the agenda because some members needed to leave early.

Maura presented the following slate of officers for FY 2024:

Cindy Shubin – President
Shauna Mulcahey- Vice President
Sesha Jupudi – Recorder
Kate O' Leary - Treasurer
Marguerite Vacca-Kaye - Member-at-large

Lois made a motion to accept the slate. Marguerite seconded. Maura invited discussion. With no discussion, the motion passed unanimously.

Committee Reports (continued)

B. Outreach – Chair, Lakshmi

1. Update – No report.
2. Val reminded the Commission that Lakshmi was moving out of the county and was resigning her commission. She indicated that she and Sesha were willing to help out with the transition, and requested a meeting with Lakshmi to turn over social account info. Eddie indicated that she has access to some social logins and would be happy to coordinate with Val and Sesha to share the information.

C. Voter Outreach and Education – Chair, Kate

1. Update – No report.
2. Kate recently shared an email with Commissioners with information about applying to work as an election judge in Frederick County. She encouraged all Commissioners to apply.

D. Raving About Women Annual Awards – Chair, Shauna

1. Update – No report.
2. Revised financial summary of the event shared above.

E. Recruitment – Chair, Melissa

1. Update – Lakshmi is moving out of county.
2. Welcome to Zoreh who is interested in becoming a member.

F. SheLEADS – Chair, Maura

1. Update - No report.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2019 FCCFW

Rev. 03/14/23



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



G. Legislative Committee – Chair, Eddie

1. Update - No report.
2. Maura thanked Eddie and Lakshmi for their contributions to the Commission and the Legislative Committee and congratulated Eddie on her new job.

COMMISSIONERS

Maura M. Page
President

Melissa Atherholt
Vice President

Cindy Shubin
Recorder

Kate O'Leary
Treasurer

Marguerite Vacca-Kaye
At Large

Edwina Benites-LM
Rosario Campos
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Sesha Jupudi
Shauna Mulcahy

*The Commission for
Women is affiliated with
Frederick County
Government*

Commission Business - New Business

1. July Annual Planning Meeting will be held July 31 at 6:00 pm. Cindy Shubin is hosting and invited Commissioners to arrive as early as 5:00 pm. Maura will share location details via email.
2. Shauna is assisting Cindy with planning the meeting agenda and asked that members send her topics they wish to include in FY 24 planning.
3. Sesha will be out of town and will join via Zoom. Lois will also be out of town and may be able to join remotely.

Commissioner and Guest Announcements

1. Lois shared that Carleigh Summers, our guest at the May meeting, has had some health issues and has been in the hospital.
2. Eddie noted that she attended MACO last year as part of her work on the Commission and participated in the Excellence in Local Governance program. She encouraged Commissioners to participate in the upcoming year again. The education program is open to elected or appointed officials. Topics covered include water and sewer issues, Open Meetings Act, ethics, and financial management.
3. Maura invited everyone to the Heritage Frederick Annual Ice Cream Social on Saturday 7/1 from 1-4 pm. There will be childrens' games and ice cream from South Mountain Creamery.

Next Public Meeting will be Monday, August 28, 2023, 7p.m., via Webex

ADJOURNMENT Maura moved to adjourn and Marguerite seconded. Meeting was adjourned by Maura at 7:54 pm without objection.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2019 FCCFW

Rev. 03/14/23