

**FREDERICK COUNTY LIQUOR BOARD**  
***Public Meeting Minutes***  
***Monday June 12, 2023***

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Those Present: Ms. Joan Aquilino, Chair  
Mrs. Debbie Burrell, Board Member  
Mr. Christopher Glass, Board Member  
Ms. Jennifer Keefer, Assistant County Attorney  
Mr. Robert Lind, Alcoholic Beverage Inspector  
Mrs. Dawn Shugars, Director  
Mrs. Ashley Kneessi Gay, Administrative Coordinator  
Mrs. Candace Sier, Administrative Specialist II  
Mrs. Tabitha Vanleeuwen, Administrative Specialist II  
Mrs. Trisha Lawson, Administrative Specialist II

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A Public Meeting was held in person and called to order at 8:30am by the Chair, Joan Aquilino. Introductions and Board overview was shared by Chair, Joan Aquilino. Ashley Kneessi-Gay swore in all participants for today's hearing.

1. Adopt May 8, 2023, Hearing minutes.

**MOTION:** Commissioner Glass made a motion to adopt the May 8, 2023, Hearing minutes.

**SECOND:** Chair Aquilino second the motion.

**FURTHER DISCUSSION ON THE MOTION:** There was no further discussion.

**VOTE:** Commissioner Glass- Aye  
Commissioner Burrell- Aye  
Chair Aquilino –Aye

The vote was unanimous ***Ayes 3, Nay-0***  
***(Motion passed)***

2. Legislative Update

a. Director Shugars reviewed with the Board the 7 legislative bills.

i. Hatchet Throwing was the only bill that did not pass.

ii. Display of License, the license will no longer need to be under glass, passed and will be effective July 1, 2023.

iii. Sunday Hours will change to 6am-2am, passed and will be effective July 1, 2023.

iv. Consumption Permit, amounts were expanded, passed and will be effective July 1, 2023. This will need more explanation for licensees with the endorsement.

v. Basket of Cheer removed produced in Maryland requirement, passed and will be effective July 1, 2023.

vi. Golf Simulator license passed and will be effective July 1, 2023.

vii. Miniature Golf license passed and will be effective July 1, 2023.

b. Chair Aquilino would like to note to the public if anyone has any questions to always call the office.

3. NEW

a. Application # 260857

DECISION

Gran Azteca Mexican Food Bar & Grill  
Juver Hernandez  
For the use of Gran Azteca Mexican Food Bar & Grill, LLC  
Class B, On Sale, Beer, Wine, and Liquor License

**MOTION:** Commissioner Burrell made a motion for conditional approval for Gran Azteca Mexican Food Bar & Grill until August 31, 2023. Pending a re-inspection of the patio, and all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

**SECOND:** Commissioner Glass second the motion.

**FURTHER DISCUSSION ON THE MOTION:** There was no further discussion.

**VOTE:** Commissioner Glass – Aye  
Commissioner Burrell - Aye  
Chair Aquilino –Aye

The vote was unanimous **Ayes 3, Nay-0**  
**(Motion passed)**

4. UPGRADE

a. Application # 258652

DECISION

Manny Mart  
Michael Allen  
For the use of Mikey's Places, LLC  
Class A, Off Sale, Beer, and Wine License

**MOTION:** Commissioner Glass made a motion for Manny Mart's upgrade to be approved on June 12, 2023, and to allow two chairs in the establishment. Pending all rules, regulations and in accordance with any laws of the State, County, municipalities, and Liquor Board are met.

**SECOND:** Chair Aquilino second the motion.

**FURTHER DISCUSSION ON THE MOTION:** Chair Aquilino would like it noted that there was not public in attendance for this application.

**VOTE:** Commissioner Glass – Aye  
Commissioner Burrell - Aye  
Chair Aquilino –Aye

The vote was unanimous **Ayes 3, Nay-0**  
**(Motion passed)**

5. ONE DAY PROMOTER EVENT

a. Application # PENDING

DECISION

**MOTION:** Commissioner Glass made a motion to approve Mexican Rodeo Special License for June 25, 2023, only. Pending all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

**SECOND:** Chair Aquilino second the motion.

**FURTHER DISCUSSION ON THE MOTION:** Chair Aquilino requests that the Liquor Board has extra coverage for this event. The Board will look at the next 2 events individually and will fully inspect entirety of the event.

**VOTE:** Commissioner Glass – Aye  
Commissioner Burrell - Aye  
Chair Aquilino –Aye

The vote was unanimous **Ayes 3, Nay-0**  
**(Motion passed)**

## 6. STAFF MEETING

### a. Adopt Residency Regulation

- i. Director Shugars reviewed with the Board the Residency Regulations, it is written that one applicant shall be a Maryland resident at the time of application, or the licensee shall designate a Maryland resident agent.

**MOTION:** Commissioner Burrell made a motion to adopt the Residency Regulation.

**SECOND:** Chair Aquilino second the motion.

**FURTHER DISCUSSION ON THE MOTION:** There was no further discussion.

**VOTE:** Commissioner Glass – Aye  
Commissioner Burrell - Aye  
Chair Aquilino –Aye

The vote was unanimous **Ayes 3, Nay-0**  
**(Motion passed)**

### b. Adopt New and Revised Regulations due to Legislative Updates

- i. As reviewed earlier by Director Shugars.

**MOTION:** Commissioner Glass made a motion to adopt new and revised regulations due to legislative updates.

**SECOND:** Commissioner Burrell second the motion.

**FURTHER DISCUSSION ON THE MOTION:** There was no further discussion.

**VOTE:** Commissioner Burrell – Aye  
Commissioner Glass-Aye

Chair Aquilino – Aye

The vote was unanimous ***Ayes 3, Nay-0***  
***(Motion passed)***

- c. Alcohol Forum SAVE THE DATE- August 14<sup>th</sup> – to be held at new location- Public Safety Building
  - i. Director Shugars discussed with the Board that the Alcohol Forum will take place at the Public Safety Building immediately following the August 14th hearing. Director Shugars also discussed having an Alcohol Day possibly on November 13th to go over all Liquor Board related legislation.

7. GENERAL PUBLIC COMMENT-NONE

8. ADJOURN

- a. The meeting will be closed under the general provisions article section 3-305-B. To consult with counsel to obtain legal advice on alcohol purchasing requirements. We will go into closed session and will not be returning to the public session. These statements were made by Joan Aquilino the Chair and presiding officer.

***MOTION:*** Commissioner Glass made a motion to adjourn this meeting and go into closed session.

***SECOND:*** Chair Aquilino second the motion.

***FURTHER DISCUSSION ON THE MOTION:*** There was no further discussion.

***VOTE:*** Commissioner Burrell - Aye  
Commissioner Glass- Aye  
Chair Aquilino –Aye

The vote was unanimous ***Ayes 3, Nay-0***  
***(Motion passed)***

**MEETING ADJOURNED:** 9:33am

Respectfully submitted,  
Trisha Lawson, Administrative Specialist II  
FREDERICK COUNTY LIQUOR BOARD