

**Administrative Charging Committee
Meeting Minutes
Thursday, May 25, 2023**

Members Howard Cox, Chair; Teresa Bean, Kevin Grubb, Dawn Oram and John Shatto were present for the meeting.

Also present were Jennifer Keefer, Assistant County Attorney, and Sarah Ambrosio, Executive Administrator, Police Accountability Board and Administrative Charging Committee.

Call to Order

Chair Cox called the meeting to order at 4:30 p.m.

Approval of Minutes from April 27, 2023.

The Committee voted unanimously to approve the Minutes for April 27, 2023.

Q & A with Law Enforcement Agencies on the Rules of Procedure

The Committee discussed and answered questions from the Frederick Police Department on the Rules of Procedure. Scott Waxter, Assistant City Attorney and Lt. Justin Thomas were present.

June Meeting

The Committee voted unanimously to change the June 8, 2023 regular meeting to June 28, 2023 at 6:00 p.m.

Adjourn

The meeting adjourned at 5:04 p.m.