



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



**Frederick County Commission for Women: Public Meeting
Monday May 22, 2023
7:00pm via WebEx**

Meeting Minutes

COMMISSIONERS

Maura M. Page
President

Melissa Atherholt
Vice President

Cindy Shubin
Recorder

Kate O’Leary
Treasurer

**Marguerite Vacca-
Kaye**
At Large

Edwina Benites-LM
Rosario Campos
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Sesha Jupudi
Shauna Mulcahy

*The Commission for
Women is affiliated with
Frederick County
Government*

Roll Call of Commissioners and Introduction of Guests

President Maura Page called the meeting to order at 7:06 p.m., a quorum was present.

Commissioners Present: Maura Page, Melissa Atherholt, Cindy Shubin, Kate O’Leary, Marguerite Vacca-Kaye, Lakshmi Darbha, Valerie Dougherty, Lois Jarman, Sesha Jupudi

Commissioners Absent: Edwina Benites-LM, Rosario Campos, Shauna Mulcahy

Approval of the Minutes: Cindy motioned to approve the April meeting minutes, Marguerite seconded the motion. Commission approved the minutes unanimously.

Guest Speakers:

Dr. David Gurzick, Prof of Management Science at Hood College and Director of Data Driven Frederick – David spoke to us about the Data Driven Frederick research center, which serves to collect, aggregate and make available vital regional indicators for the greater Frederick community. They develop and share publically available community wide dashboards to support community organizations’ data needs to further collective impact. Coming soon, they’ll also be collecting and sharing file based data sets collected by other organizations. This will be available on Hood College’s website, and there will be a public announcement when it’s launched. Regarding the ALICE data (Asset Limited, Income Constrained, Employed), they will be hosting the United Way Alice Reports for both the current and prior years, and working with United Way regarding using the data for trend analysis.

Ms. Carleah Summers, Founder and CEO of Andrea’s House – Carleah spoke about her own struggles with addiction and recovery that led her to start a nonprofit to open a transitional living house for mothers recovering from substance use disorders, and their children, to create a safe space to help the women get back on their feet, including finding employment/careers and childcare. They have helped 72 families to date since opening in 2019, and are now working on expanding. Carleah noted specifically that the childcare piece is a crisis in large part due to the high price of care, as is sufficient affordable housing, and that they’re actively fundraising. Their website is www.andreashouse.org.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2019 FCCFW
Rev. 03/14/23



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



COMMISSIONERS

Maura M. Page
President

Melissa Atherholt
Vice President

Cindy Shubin
Recorder

Kate O'Leary
Treasurer

Marguerite Vacca-Kaye
At Large

Edwina Benites-LM
Rosario Campos
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Sesha Jupudi
Shauna Mulcahy

*The Commission for
Women is affiliated with
Frederick County
Government*

Committee Reports

A. Executive Committee

1. Treasurer's Report, Kate – the next quarterly report will be in July, and Kate reminded the Commission that we have a \$3000 fiscal allocation in this next fiscal year. Kelli noted that our year end cutoff dates for fiscal transactions will be very important. Most things need to start wrapping up by June 15th, and nothing can go past July 1st.

B. Outreach – Chair, Lakshmi

1. Update – continuing to share relevant announcements on our Facebook page. Lakshmi noted that next month will be her last month on FCCFW because she is relocating to Clarksburg.

C. Voter Outreach and Education – No report this month.

G. Raving About Women Annual Awards – No report this month.

H. Recruitment – Chair, Melissa

1. Update – Because Lakshmi is relocating at the end of June and Eddie has given us notice that she is not accepting a re-appointment due to a new career position, we will have five open positions.

I. SheLEADS – No report this month.

J. Legislative Committee –

1. Update – Governor Wes Moore has now signed all the General Assembly passed bills that we spoke about at our meeting last month.

Commission Business - Old Business - None noted.

Commission Business - New Business

1. Vote to recommend reappointment of Commissioners Kate O'Leary and Shauna Mulcahy. Cindy motioned to recommend reappointment of Commissioners Kate O'Leary and Shauna Mulcahy, Melissa seconded. Motion approved unanimously.
2. Announcement of Slate of 2023 – 2024 Executive Committee Members for President, Vice-President, Treasurer, Recorder, and Member-at-Large to be voted on at the June 26 in-person meeting. Maura shared that we have all positions filled on the recommended slate except for President, and that we need to have this position filled by the June meeting. Lakshmi nominated Melissa, and Maura nominated Rosario. If anyone would like to nominate someone or themselves, or has been nominated at this meeting, please reach out to Maura.
3. Melissa volunteered to do our Commission's FY22-23 annual report, which is due in July.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2019 FCCFW

Rev. 03/14/23



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



COMMISSIONERS

Maura M. Page
President

Melissa Atherholt
Vice President

Cindy Shubin
Recorder

Kate O'Leary
Treasurer

**Marguerite Vacca-
Kaye**
At Large

Edwina Benites-LM
Rosario Campos
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Sesha Jupudi
Shauna Mulcahy

*The Commission for
Women is affiliated with
Frederick County
Government*

Commissioner and Guest Announcements

Lois - Clustered Spires Ladies Golf League is doing a charity golf event on Friday September 8th at Clustered Spires for the benefit of Andrea's House. If interested, please let Lois know.

Maura – Saturday July 1st Heritage Frederick's Ice Cream Social event in 24 East Church Street, family event with free ice cream.

Next Public Meeting will be Monday, June 26, 2023, 7p.m., in-person Winchester Hall.

ADJOURNMENT Maura moved to adjourn and Cindy seconded. Meeting was adjourned by Maura at 8:07pm without objection.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2019 FCCFW

Rev. 03/14/23