

FREDERICK COUNTY LIQUOR BOARD
Public Meeting Minutes
Monday February 13, 2023

Those Present: Ms. Joan Aquilino, Chair
Mrs. Debbie Burrell, Board Member
Ms. Jennifer Keefer, Assistant County Attorney
Mr. Bob Shrum, Alcoholic Beverage Inspector
Mr. Robert Lind, Alcoholic Beverage Inspector
Mrs. Dawn Shugars, Director
Mrs. Candace Sier, Administrative Specialist II
Mrs. Tabitha Vanleeuwen, Administrative Specialist II
Mrs. Trisha Lawson, Administrative Specialist II

A Public Meeting was held in person and called to order at 8:30am by the Chair, Joan Aquilino. Introductions and Board overview was shared by Chair, Joan Aquilino. Tabitha Vanleeuwen swore in all participants for today's hearing.

1. Adopt January 9, 2022, Hearing minutes

MOTION: Commissioner Burrell made a motion to adopt the January 9, 2022, Hearing minutes.

SECOND: Chair Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: Chair Aquilino added she will second and add with corrections she requested.

VOTE: Chair Aquilino –Aye
Commissioner Burrell- Aye

The vote was unanimous ***Ayes 2, Nay-0, Absent 1***
(Motion passed)

2. NEW

a. Application #260647

DECISION

Heidi's Country Store
Joshua Shorten

For the use of Heidi's Country Store, LLC
Class A, Off Sale, Beer, and Wine

MOTION: Commissioner Burrell made a motion for conditional approval Heidi's Country Store until May 15, 2023. Pending all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

SECOND: Commissioner Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell – Aye
Chair Aquilino –Aye

The vote was unanimous ***Ayes 2, Nay-o, Absent 1***
(Motion passed)

b. Application #260660

DECISION

Akira Ramen & Izakaya
Dao “Derek” Liu
For the use of Urbana Ramen, LLC
Class B, On Sale, Beer, Wine, and Liquor

MOTION: Commissioner Burrell made a motion for conditional approval Akira Ramen & Izakaya until April 15, 2023. Pending all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

SECOND: Commissioner Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell – Aye
Chair Aquilino –Aye

The vote was unanimous ***Ayes 2, Nay-o, Absent 1***
(Motion passed)

c. Application #260661

DECISION

Ten Tavern
Raymond Taylor
For the use of 15 E. Main, LLC
Class B, On Sale, Beer, Wine, and Liquor

MOTION: Commissioner Burrell made a motion for conditional approval Ten Tavern until June 30, 2023. Pending all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

SECOND: Commissioner Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell – Aye
Chair Aquilino –Aye

The vote was unanimous ***Ayes 2, Nay-o, Absent 1***
(Motion passed)

3. TRANSFER

a. Application # 258698

DECISION

Smoketown Brewing Station
David Blackmon
For the use of Company, No 5 Brewery, LLC
Converting from a Class DBR to a Class B

MOTION: Commissioner Burrell made a motion for conditional approval for Smoketown Brewing Station until May 15, 2023. Pending all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

SECOND: Commissioner Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell – Aye
Chair Aquilino –Aye

The vote was unanimous **Ayes 2, Nay-o, Absent 1**
(Motion passed)

b. Application #260648

DECISION
Green Valley Wine and Spirits
Shelley Lorette
For the use of Glenwood Spirits, LLC
Transfer from: Grace Park, Paul Park, Yung Hyo Park
Class A Off Sale Beer, Wine, And Liquor License

MOTION: Commissioner Burrell made a motion for conditional approval for Green Valley Wine and Spirits until May 15, 2023. Pending all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

SECOND: Commissioner Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell- Aye
Chair Aquilino- Aye

The vote was unanimous **Ayes 2, Nay-o, Absent 1**
(Motion passed)

c. Application #260648

DECISION
Monocacy Brewing Company
Anne Brown and David Bowers
For the use of Monocacy Brewing Company, LLC
Transfer from: Richard Duthoy, Jeffrey Gladhill, and Edmond Gregory
Class DBR, Beer Only Brewery License

MOTION: Commissioner Burrell made a motion for conditional approval for Monocacy Brewing Company until April 30, 2023. Pending all rules, regulations and laws of the State, County, municipalities, and Liquor Board are met.

SECOND: Commissioner Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell- Aye
Chair Aquilino- Aye

The vote was unanimous **Ayes 2, Nay-0, Absent 1**
(Motion passed)

4. STAFF MEETING

a. Adopt Rules of Procedure

i. Director Shugars reviewed the changes to the Rules of Procedure with the Board.

MOTION: Commissioner Burrell made a motion to adopt the changes to the Rules of Procedure.

SECOND: Chair Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Chair Aquilino –Aye
Commissioner Burrell- Aye

The vote was unanimous **Ayes 2, Nay-0, Absent 1**
(Motion passed)

b. Adopt Regulation Corrections

i. Director Shugars reviewed the Regulation Corrections with the Board.

MOTION: Commissioner Burrell made a motion to adopt the Regulation Corrections.

SECOND: Chair Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Chair Aquilino –Aye
Commissioner Burrell- Aye

The vote was unanimous **Ayes 2, Nay-0, Absent 1**
(Motion passed)

c. Delegation of Authority

i. Ms. Keefer asked the Board for a closed session to discuss this matter. Chair Aquilino wanted to move forward with adopting the Delegation of Authority and then change it in the closed session if needed. Director Shugars reviewed her findings from the other surrounding county’s regarding Delegation of Authority. Ms. Keefer stated again that she wants to wait and provide her input during a closed session. Chair Aquilino would like to move forward and adopt the Delegation of Authority and then request a closed session in a motion. Commissioner Burrell agreed and then made the motion.

MOTION: Commissioner Burrell made a motion to adopt the Delegation of Authority at this time and requested a closed session on the February 27, 2023, hearing.

SECOND: Chair Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell – Aye

Chair Aquilino – Aye

The vote was unanimous ***Ayes 2, Nay-0, Absent 1***
(Motion passed)

d. Legislative Update

- i. Director Shugars gave an update to the Board regarding the House bills that have dropped as of last Thursdays meeting. All the bills that the Liquor Board requested have a hearing scheduled for February 20, 2023. The BYOA bill is still an issue for the Delegation to work through. It did not get majority Delegation support.

e. General public comment-NONE

f. ADJOURN

MOTION: Commissioner Burrell made a motion to adjourn

SECOND: Chair Aquilino second the motion.

FURTHER DISCUSSION ON THE MOTION: There was no further discussion.

VOTE: Commissioner Burrell - Aye
Chair Aquilino –Aye

The vote was unanimous ***Ayes 2, Nay-0, Absent 1***
(Motion passed)

MEETING ADJOURNED: 10:09am

Respectfully submitted,
Trisha Lawson, Administrative Specialist II
FREDERICK COUNTY LIQUOR BOARD