



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1066

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



Frederick County Commission for Women: Public Meeting Meeting Minutes, December 14, 2022 7:00pm

COMMISSIONERS

Chelsea Kadish
President

Kaitlin Moore
Vice President

Cindy Shubin
Recorder

Kate O'Leary
Treasurer

Maura Page
Past President

Melissa Atherholt
Edwina Benites-LM
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Shauna Mulcahy
Marguerite Vacca-Kaye

The Commission for Women is affiliated with Frederick County Government

I.Meeting called to Order President Chelsea Kadish called the meeting to order at 7:01 p.m., a quorum was present.

II. Roll call of Commissioners

Commissioners Present: Chelsea Kadish, Kate O'Leary, Maura Page, Melissa Atherholt, Eddie Benites-LM, Lakshmi Darbha, Valerie Dougherty, Shauna Mulcahy

Commissioners Absent: Lois Jarman, Kaitlin Moore, Cindy Shubin

III.Approval of Minutes from previous meeting Melissa moved to approve the November meeting minutes, Shauna seconded, motion passed unanimously

IV.Introduction of Guests and Presentation – Michael Hughes, Chief Equity and Inclusion Officer held a presentation on how we can partner together to help diversify commissions and how their department can conduct trainings. Christine Cambareri-Kay was also in attendance.

V. Committee Reports

A. Outreach – Chair, Lakshmi

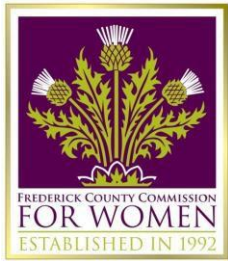
- Lakshmi discussed information on the upcoming Martin Luther King, Jr. Event being held at Trinity United Methodist Church on January 16, 2023. Lakshmi will send out sponsorship information and we can discuss at the next meeting. Edwina shared that we opened an Instagram account. Chelsea shared the CFW email login information with everyone.

B. Voter Outreach and Education –

- Committee Report – Kate, Shauna and Chelsea met to discuss making a community event for voter training.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

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C. **Raving About Women Annual Awards –**

- The annual RAW Awards will be March 9, 2023 6-9pm at The Arc at Market Street.
- Shauna is meeting with the County to get ticketing and sponsorship information up on the County website.
- The call for nominations has been issued and will close on January 6th and we will vote on candidates at our January meeting.
- Kate made a general deposit slip for any time we need to make a deposit to our cost center

D. **Recruitment –**

- Vacancies – The Commission currently has three vacancies. There was discussion on diversifying the Board and having a more streamlined process of onboarding new Commissioners.

E. **SheLEADS –**

- The next meeting will be on January 4 at 7:00 pm on Zoom. Students are planning to attend the regular FCCFW meeting on January 10, 2023 meeting to provide an update on the podcast they are working on.

F. **Legislative Committee –**

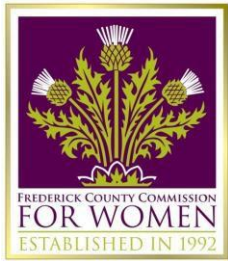
- Edwina reviewed the legislative report, which is regularly updated on the Google Drive.
- Call to move the Frederick County Commission For Women monthly meeting to another night in order to allow any Commissioner who wants to attend the County Council Meeting on the second Tuesday to do so. The discussion and vote has been moved to the January 10, 2023 meeting.
- Chelsea called for a motion for the Frederick County Commission for Women to purchase two tickets to the Women's Legislative Briefing on January 29, 2023. The motion passed unanimously.

VI. **Commission – Old Business**

- By laws – Shauna made a motion to approve the bylaws as proposed and Marguerite seconded.
 - Edwina made an amended motion to strike through Article VI, Section VI related to emergency voting. There was no second motion; therefore, the motion failed.
 - Eight commissioners voted in favor of the bylaws as proposed and Edwina Benites voted in opposition.

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VII. Commission Business – New Business

- Edwina made a motion to nominate Maura Page as President of the Frederick County Commission for Women, and Marguerite seconded the motion. Edwina asked Maura questions related to communication, recruitment and retention and following through on our Annual Plan. All voted in favor, and the motion passed.

VIII. **Adjournment** Chelsea motioned to close the meeting, Melissa seconded, motion passed unanimously.

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