



Frederick County Department of  
Social Services  
1888 North Market Street



**Meeting call-in details will be provided in an email**  
**Advisory Board Meeting Agenda**  
5:00-6:15 p.m.

<b>Date:</b>	17 November 2021
<b>Attendees:</b>	Patrick Hammett, Chair; Danielle Haskin, Treasurer; Kerri Burson, Secretary; Cheryl Back; Esther Slack-Mettelus, Jessica Fitzwater, County Council Liaison; Guest – Scott Birdsall

1. **ROLL CALL** –5 min
  - a. Call to Order
  - b. Approval of Agenda
2. **PROGRAM PRESENTATION – Scott Birdsall, Program Manager Adult Services – 15 minutes.**
3. **DIRECTOR’S REPORT – Debbie Marini– 10 min**

**BEGINNING OF CONSENT AGENDA – 15 min**

- a. Approval of September and October Minutes Secretary and President sign after approved
- b. Treasurer’s Report
- c. Legislative Committee Report
- d. Outreach Committee Report
- e. Recruitment Committee Report

**END OF CONSENT AGENDA**

**New Business - 20 minutes**

4. **REVIEW ACTION ITEMS**
5. **MASSB Annual Meeting**
6. **Mission Statement**
7. **Strategic Plans (Basic Goals and Detailed)**
8. **Liaisons, PQI, DEI, Faith Based Partnership**
9. **Next Meeting**
10. **Other New Business**

**ACTION ITEMS**

Item	Responsible Person(s)	Due Date	Status
Coordinate Recruitment with county	Hammett		In Process