



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1200

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



Frederick County Commission for Women: Public Meeting
Monday, April 24, 2023
7:00pm
Webex

COMMISSIONERS

Maura M. Page
President

Melissa Atherholt
Vice President

Cindy Shubin
Recorder

Kate O’Leary
Treasurer

Marguerite Vacca-Kaye
Member-at-Large

Edwina Benites-LM
Lakshmi Darbha
Valerie Dougherty
Lois Jarman
Shauna Mulcahy

- . **Roll Call of Commissioners and Introduction of Guests**
- I. Approval of Minutes from March 14, 2023 meeting**
- II. Guest Speaker:** Allison Rizzo and Donna and Stanley Robison from **JustServe**
- III. Committee Reports**
 - A. Executive Committee** 5 min
 - 1. Treasurer’s Report
 - B. Outreach – Chair, Lakshmi** 5 min
 - C. Voter Outreach and Education – Chair, Kate** 5 min
 - D. Raving About Women Annual Awards – Chair, Shauna** 10 min
 - E. Recruitment – Chair, Melissa** 5 min
 - F. SheLEADS – Chair, Maura** 10 min
 - 1. April Leadership workshop recap
 - G. Legislative Committee – Chair, Eddie** 10 min
- III. Commission Business - Old Business** 15 min
 - Vote on By-Laws changes: Article V Membership, Meetings, Quorum, Attendance – Secions 1, Section 2 and Section 5 as emailed and posted on March 15, 2023
- IV. Commission Business - New Business** 10 min
- V. Commissioner and Guest Announcements**

ADJOURNMENT

Next Public Meeting will be Monday, May 22, 2023, 7p.m., Webex

The Commission for Women is affiliated with Frederick County Government

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2019 FCCFW Rev. 01/12/23



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Proposed By-Law changes:

Article V. Membership, Meetings, Quorum, Attendance

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Section 1. Membership Meetings. All Commission meetings shall be at a Frederick County location **or virtually**, be open to the public and be accessible to the handicapped. Minutes shall be recorded for all Membership meetings.

Section 2. Regular Membership Meetings. **The Commission will hold monthly public meetings with the exception of July when no meeting will be scheduled.** A calendar of meeting dates shall be part of the public record, and shall be publicized. Special meetings may be called as needed by a majority of the Members in office or the Executive committee with three (3) business days notice by phone or email.

Section 5. Annual Review & Planning Meeting. Within the first three (3) months of each fiscal year (July, August, September) the Membership shall meet to evaluate the activities of the Commission, reevaluate the long-range plan **and in following the requirement that "Each public entity subject to the Open Meetings Act must designate at least one employee, officer, or member to receive training on the requirements of the Act" a commissioner shall be designated during this planning meeting.**

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