DIVISION OF PLANNING & PERMITTING
FREDERICK COUNTY, MARYLAND

30 North Market Street • Frederick, Maryland 21701
Phone (301) 600-1138 • Fax (301) 600-1645 http://www.frederickcountymd.gov

IMPROVEMENT PLAN-(Prior to Regs) (PWCONSTRUC)

APPLICATION

Prior to, (at least 2 business days) your submission, email lwilliamson@frederickcountymd.gov) or fax 301-600-1645, completed/signed application for processing, fees generated, to be paid upon initial submission.
Questions: contact Linda Williamson at 301-600-1139

☐ 9 Copies(folded 81/2 x 11) Plan scale to be equivalent to Site or Preliminary plan submitted for approval

☐ Site or ☐ Subdivision ☐ Municipality CIP (No Fee, capital improvement project)

File #:
A/P #:
Due Date:

Preliminary Plan or Site Plan A/P # _____ Approval Date_____

Tax Map(s) _____ Parcel(s) _____

Tax ID #(s) _____ _____

Total Site Area _____ Ac. Affected Site Area _____ Ac.

Public Water Y _____ N _____ If Yes, Lines ☐ or Facilities ☐ **OR** No Planned Service

Public Sewer Y _____ N _____ If Yes, Lines ☐ or Facilities ☐ **OR** No Planned Service ☐ ☐

Is Property along a State Highway Y ___ N ___ Deeds of Easement Required Y ___ N ___ ADC Map # _____

Subdivision / Site Name _____

Location _____

Description of Request _____

_____

_____

Owner/Applicant _____
Address _____

_____

Phone _____
Check one for Review Comments:
☐ Mail ☐ Email_____

Engineer/Surveyor _____
Address _____

_____

Phone _____
Check one for Review Comments:
☐ Mail ☐ Email _____

The Applicant hereby certifies under the penalties of perjury, and agrees as follows: 1) That he/she is authorized to make this application on behalf of all property owners, 2) That the information is correct, 3) That he/she will comply will all regulations of Frederick County which are applicable hereto.

_____ _____

Printed name **Signature of Owner or Agent**

Notes: 1. Review comments Frederick County Web Site: http://www.frederickcountymd.gov/index.aspx?nid=2532
2. Only complete submissions will be credited on the date received
3. Engineering may require additional fees based on the number of sheets for review. These fees will be due prior to the next submission
4. *Checks made payable to Treasurer of Frederick County*-Additional fees may be due per fee schedule FY2016

FEES

	(PWIPPLAN)	
	ENGINEERING-INITIAL	$ 375
	PLANNING	$ 100
	DEPARMENT OF LIFE SAFETY	$ 200
	HEALTH DEPARTMENT	$ 75
☐	DUWSME – INITIAL FEE (LINES) or	$ 325
☐	DUWSME – INITIAL FEE (FACILITIES)	$ 500

FEE $ _____